

New Book Donation

IF YOU ARE A CURRENT RESIDENT OF CUYAHOGA COUNTY, THE LIBRARY WILL ACCEPT ONE (1) DONATED COPY OF YOUR NEW BOOK.

Please print this form, fill it out, wrap it around your book, and mail your book to:

CUYAHOGA COUNTY PUBLIC LIBRARY
Administrative Offices
Attn: Collection Development Department
2111 Snow Road, Parma, Ohio 44134

To save postage, you may take your book to the nearest CCPL branch and ask a librarian to send it via interlibrary mail to the Collection Development Department at the Administration Building.

Please fill out this information:

First and Last Name

Date

Home Address

City

State

Zip

Title of Book

Please keep in mind:

- The Library reserves the right not to add items to our collection that do not meet our selection criteria.
- It can take six to eight weeks for your book to be evaluated, cataloged, processed, and available at a branch.
- We will start the book at a branch near your home address. If it is checked out and returned to a different branch, it will remain at that branch until it is checked out again.
- Library books are subject to periodic weeding if they are in poor condition or not being checked out by readers.
- If you are not a current resident of Cuyahoga County, the Library will donate your book to a Library book sale. Your book will not be returned to you.