

Bike Loan Agreement

Please review the guidelines set forth below. Acceptance of and compliance with these provisions is required for use of the bikes and associated equipment.

1. Prior to borrowing a bike, all users must (a) complete a bike loan agreement form; (b) sign a release and hold harmless form; and (c) verify their identity with valid photo ID and/or library card.
2. Borrowers must have a current library card in good standing to check out equipment.
 - a. Borrowers may check out a bike for a friend or family member who does not have a card.
 - i. The rider is required to sign a release and hold harmless form and a bike loan agreement form.
 - ii. The borrower of the bikes is responsible for all bikes and equipment checked out on their card.
 - b. Minors must have a parent or guardian's signed consent forms on file.
 - i. Children ages 0 to 11 must have a responsible caregiver present to borrow equipment. An adult must accompany children on the ride.
 - ii. Youth ages 12 to 17 may borrow and use equipment without an adult present but must have a parent or legal guardian's signed consent on file.
3. All riders are required to wear a helmet while using bikes and related equipment. CCPL will provide a helmet for checkout, or patrons may wear their own.
4. Only children up to the weight limit may ride in the bike trailer (up to 100 lbs. total for the Burley Bee double trailer) and they must be buckled in and wearing a helmet.
5. Riders agree to follow all applicable safety laws and rules of the road as well as bike path rules and courtesies.
6. Riders agree that if any equipment becomes unsafe, damaged, or in a state of disrepair, they will immediately discontinue use and notify CCPL staff.
7. Riders must report any accident/incident that occurs with the equipment to a staff member.
8. When left unattended, equipment must be locked and secured. Borrowers are responsible for stolen or lost equipment.
9. Damaged or lost equipment will result in a fee.
10. Bikes and equipment may be borrowed once per day per patron for a maximum of three hours.
11. All equipment must be returned at least 30 minutes before closing. Equipment may not be borrowed overnight or over the weekend. Equipment not returned the same day by closing will be treated as theft.
12. Holds are allowed up to one week in advance and can be placed over the phone or in person. Holds may be cancelled 15 minutes after the start time if a customer is a no-show or late arrival.

Riders Name

Library Card Number/State ID

Street

City, State, Zip

Phone

Email

Signature

Date

Parental Consent for Minors