



Cuyahoga County **Public Library**

**Tuesday, May 23, 2023 / 5 PM**  
Administration Building  
2111 Snow Road, Parma, OH 44134



# Board of Trustees Meeting

**CUYAHOGA COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING AGENDA  
23 May 2023  
Administration Building Auditorium  
5:00 p.m.**

<b>TOPIC</b>	<b>PAGE#</b>	<b>MOTION</b>
1. Call to Order: Dean DePiero, President		ROLL-CALL
2. Approval of Minutes: April 25, 2023 Board Meeting	1-10	ACTION
3. Retiree Recognition	11	INFORMATION
4. Public Comment		INFORMATION
5. Report of the Board President		INFORMATION
6. Report of the Executive Director -Learning Moment <ul style="list-style-type: none"> <li>• Rebecca Ranallo, Literacy and Learning Division Director</li> <li>• Kaleb Curry, Student Success Manager <ul style="list-style-type: none"> <li>◦ Addressing Pandemic Learning Loss</li> </ul> </li> <li>• Hallie Rich, Chief Communications &amp; External Relations Officer <ul style="list-style-type: none"> <li>◦ Political Wrap-up - Addressing Pandemic Learning Loss</li> </ul> </li> </ul>	13-24	INFORMATION
7. Human Resources Report	25-32	ACTION
8. Finance Committee Report: <ul style="list-style-type: none"> <li>• Financial Statement Review – Fiscal 2023 – April</li> <li>• Investments: Fiscal 2023 – April</li> <li>• Purchase Approval List</li> <li>• Gift Report</li> <li>• Voucher List</li> </ul>	33-34 35-39 40-41 42-43 44	INFORMATION ROLL-CALL ACTION ACTION ACTION
9. New Business <ul style="list-style-type: none"> <li>• Resolution to Amend Official Certificate of Estimated Resources and Amend Appropriations</li> <li>• Alternate Tax Budget</li> <li>• Resolution to Negotiate an Agreement in Connection with the New Construction of the Parma Heights Branch Library</li> </ul>	45  46-52 53-54	ROLL-CALL  ROLL-CALL ACTION
10. Adjourn		ACTION

**CUYAHOGA COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES  
25 April 2023**

The April 25, 2023, meeting of the Cuyahoga County Public Library Board of Trustees was held at the Cuyahoga County Public Library Parma-Snow Branch Auditorium, 2121 Snow Road, Parma, Ohio. With a quorum of seven (7) Board members present, President DePiero called the meeting to order at 5:00 p.m.

**Roll-Call:**      **Present:** Edward H. Blakemore; Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Amira Thomas – **7.**

**Absent:** – **0.**

**Also present:** Chief Executive Officer Tracy Strobel; Scott Morgan, Chief Operations Officer, , Hallie Rich, Chief Communications & External Relations Officer, Monique Good, Chief Human Resources Officer, Robert Dolan, Finance Director, Izoduwa Ebose-Holt, Human Resources Director, Rebecca Ranallo, Literacy and Learning Division Director, Lane Edwards, Branch Services Director – South, Caroline Vicchiarelli, Branch Services Director – West, Daniel Barden, Technical Services Director, Jeff Mori, Facilities Director, Jim Haprian, IT Director and Robert Rua, Marketing & Communications Director, and other interested observers.

**Approval of Minutes:**

President DePiero asked for a motion to approve the minutes of the March 28, 2023, Board meeting that were sent to the Board members in advance of this meeting.

**01-04/2023**

Trustee Blakemore moved to approve the minutes, seconded by Trustee Leonard. Seeing no corrections, omissions or additions, the minutes of the March 28, 2023, Board Meeting were approved by unanimous vote of the Board members present.

**Amendment to the Agenda:**

President DePiero requested a motion to approve an amendment to the agenda. Under the Finance Committee Report remove the voucher list from report.

**02-04/2023**

Trustee Shlonsky moved to approve the amendment to the agenda, seconded by Trustee Leonard. Seeing no additional discussion, the amendment to the agenda was approved by unanimous vote of the Board members present.

**Retiree Recognition:**

President DePiero acknowledged that tonight we have three distinguished retirees that are retiring from employment at the Cuyahoga County Public Library (CCPL). He thanked Camille Graley, Barbara Isaacs, and Sandra Stonitsch for their many years of service to Cuyahoga County Public Library and wished them the best on their retirement.

**(See pages 252-254)**

Shayna Muckerheide, Branch Manager, CCPL Brook Park Branch introduced retiree Camille Graley and read her resolution into the record.

Ms. Graley commented thank you everyone for all your help and support, especially Sandy Stonitsch.

President DePiero commented Ms. Graley you will be missed and wish you well on your retirement.

Shayna Muckerheide, Branch Manager, CCPL Brook Park Branch introduced retiree Sandra Stonitsch and read her resolution into the record.

Ms. Stonitsch commented on the old cliché that you do not work if you love where you are. She stated between her and Ms. Graley it was an adventure in people never a job it was so much more.

President DePiero extended congratulations to Ms. Stonitsch.

Jessica Breslin, Branch Manager, CCPL Bay Village Branch introduced retiree Barbara Isaacs and read her resolution into the record.

Ms. Isaacs commented thank you everyone I have been so proud to work for CCPL.

President DePiero extended congratulations to Ms. Isaacs.

#### **Public Comment:**

President DePiero asks if there is any one with a public comment to please come forward and state your name.

Judy Hanna said:

Good evening, Board of Trustees and Cuyahoga County Public Library staff. I am Judy Hanna, the former administrative organizer of SEIU 1199. I also congratulate each of the retirees recognized by the Board tonight. They have served the community admirably throughout their careers. I have come to speak a few extra words of congratulations and recognition for one of your retirees this evening, Camille Graley. I had the privilege to work alongside Camille for nearly 10 years while she served as the local CCPL Union President. Camille served in the capacity of Union President for years. In addition to her roles as Executive Board member to the larger body of SEIU 1199, she has served in other leadership roles from Chief Delegate to Grievance Chair and Vice President of her local union. Camille put in hundreds of hours that were uncompensated, other than the fulfillment and gratification she gained through her selfless service on behalf of the unionized staff here at CCPL. I was always impressed as Camille intimately knew staffing numbers at each branch location and thoughtful consideration for every workflow initiative the library sought. Camille never wavered about thinking everything through and how it may impact staff. Camille was a mentor to me as I learned the nuances of the role I performed. I learned so much more about library processes and staffing than I ever could have imagined. I spent hours alongside Camille and the leadership team to determine the least detrimental impact on staff when the library implemented layoffs. I learned how to be an active listener and to ask many questions about management, as they shared proposals of how to be more efficient in the workplace when initiating new processes such as passport acceptance

agents. I can now smile on the many memories of contract negotiations preparation. I was always impressed at how many hours Camille spent on negotiations outside of our workgroup. There were more than one occasion when I was rewriting language in the wee hours of the morning at Camille's insistence, we get it just right. These are but a few of the highlights of Camille's union leadership.

Thank you, Camille Graley, for your unselfish service of years of dedicated union leadership. I am proud to have been mentored by you and we will never forget your insistent ways of getting a little more for staff in every capacity.

Michele Krejny said:

I am Michele Krejny from Parma Heights Branch, and I am here as the western delegate with the union, and I am at bargaining unit SEIU 1199 and Cuyahoga County Executive Board. I would like to thank Ms. Graley, Ms. Isaacs, and Ms. Stonitsch for their many years of service to our community and to our colleagues, and to wish them all the best and life's best. Thank you.

#### **Report of the Board President:**

President DePiero mentioned he is looking forward to the learning moment this evening because of all the programs that we are doing at the library the culinary kitchen is really interesting and shows that we really are on the cutting edge here at CCPL.

Trustee Shlonsky shared she received an email that longtime former board member Dale Powers had passed. She stated that Trustee Powers was for her and other board members the guy they all went to for instruction and direction with their roles on the board. Trustee Powers was really important to everybody who knew him and to the role the library plays, and he will be missed.

#### **Report of the Chief Executive Officer:**

Chief Executive Officer Strobel is also sorry to share that this afternoon she too learned of the passing of long time former CCPL Operating Board member, Dale Powers. Trustee Powers was first appointed to our Board in June 1996 and served with distinction until 2014. If you knew Dale, you knew how much he loved public libraries, especially ours. Trustee Powers was genuinely interested in how libraries worked and how they could work better. In addition to his service on our Board, he served on the Ohio Public Library Information Network Board and the Ohio Library Council (OLC). He diligently attended library programs as well as American Library Association (ALA) conferences. Trustee Powers was a model Board member and library advocate, never missing an opportunity to showcase the value and importance of our work, mission, and contributions.

Chief Executive Officer Strobel stated a graveside service will take place tomorrow afternoon and a celebration of Trustee Powers life will be announced at a later date.

Chief Executive Officer Strobel acknowledge the retirement of former Cuyahoga County Public Library Union President, Camille Graley. Ms. Graley was an unwavering advocate for the CCPL workforce and worked tirelessly on their behalf. Chief Executive Officer Strobel and Ms. Graley had a very productive relationship that she will always be grateful for. Ms. Graley is smart, hard-working, and kind. Chief Executive Officer Strobel wishes her all the absolute best for a retirement of equal parts rest and adventure. Thank you, Camille.

Chief Executive Officer Strobel would like to thank Trustee Leonard in advance for journeying to Columbus tomorrow to advocate for libraries. He will be joining her along with a team from CCPL and hundreds of other library advocates from around the state. Our mission will be to raise awareness of all that Ohio's public libraries contribute to their communities and the importance of maintaining library funding from the state in the next biennium budget.

Chief Executive Officer Strobel said Happy National Library Week and Library Workers Day! Today is the day we pause to appreciate and celebrate the work of our over eight hundred employees and all they do to help our communities read, learn, create, and connect. CCPL's greatest strength is the people who work each day to support our customers and each other. Chief Executive Officer Strobel stated she is grateful for each and every one.

Chief Executive Officer Strobel mentioned as our "Learning Moment" she is thrilled to share with us CCPL's newest programming adventure our culinary kitchen. We have Chef Bill Kelly, CCPL Adult Services Manager, Angeline James, CCPL LLD Specialist & Adult Programming, and Tania Benites-Galvez, CCPL Adult Programming Assistant here and they are going to share with us some information about the kitchen but more importantly some food from the kitchen!

Chief Executive Officer Strobel gratefully acknowledged the work of Jeffery Mori, CCPL Facilities Director and his team in making this happen. There was a lot behind the production of this and the incorporation of this as part of our auditorium space. We look forward to many years of great programming and fun with our new culinary kitchen starting tonight.

Manager Kelly also thanked Director Mori and his team. The culinary kitchen is complete with all the utilities; electric, water and gas. It is movable which allows us to cook multiple dishes simultaneously. He invited everyone at the meeting to take a closer look at the kitchen and enjoy the food.

Manager Kelly mentioned we have a lot of great programs planned for this summer, one of which will show some of our attendees how to make nutritious meals on a budget, and hopefully we will have some celebrity chefs.

Ms. Benites-Galvez stated we have for you today a Peruvian dish. It is a cheesy pepper sauce over boiled potatoes, and it is traditionally served as an appetizer. What is great about this recipe is that it highlights two food products that originated in Peru, potatoes, and peppers. This dish will be taught at our culinary literacy program this summer at five CCPL branches.

### **Human Resources Report:**

Human Resources Chief Good summarized the HR report. There are nineteen (19) new hires, fifteen (15) separations, three (3) retirements, five (5) new roles, eight (8) added second rate, two (2) increase in hours, one (1) added third rate, one (1) decrease in hours, one (1) promotion. Chief Good stated the five percent increase was contractual.

### **03-04/2023**

Trustee Blakemore moved approval, seconded by Trustee Leonard. Seeing no discussion, the Human Resources Report dated April 25, 2023, was approved as presented by unanimous vote of the Board members present. **(See pages 255-275)**



### **Finance Committee Report:**

Finance Chairperson Davies stated we did not have a Finance Committee meeting and Chief Morgan will give an in-depth financial report at this meeting.

Chief Morgan stated we received additional advances for both of our property tax levies (2.5 and 1.0 Mills) totaling \$7.3 million. The largest advance generally comes to us in February for the first half of the year, as it did last month.

Chief Morgan stated the Public Library Fund (PLF) monthly distribution was received in the amount of \$1,882,649. We will continue to track those amounts monthly, as we did last year. Based on a comparison to last year, this distribution was larger than the amount received in March 2022.

Chief Morgan stated patron fines and fees collected in March were up from last year. Once again, we saw an increase in passport fees for the month based on what we saw last year. This was again one of the larger amounts received in a month since we began offering this service.

Chief Morgan stated the remainder of the revenue accounts are where we would expect them to be one month into our fiscal year.

Chief Morgan stated the salaries and benefits accounts for three months into our fiscal year are within budget. The Insurance Benefits account shows over 27% spent. In January each year, the Library funds a portion of employee Health Savings Accounts (HSA) for those who chose that type of healthcare coverage. That amount will reflect a more normal percentage after a couple of months into our fiscal year.

Chief Morgan stated the library materials accounts reflect an overall expense of 38.5%. This is typical as the beginning of the year is a larger buying time for materials.

Chief Morgan stated some of the expense accounts show a larger percentage expensed and encumbered. This reflects the blanket purchase orders for the year, which increases the encumbrances.

### **(See Under FINANCE)**

### **Investments - March**

Chief Morgan stated there were four purchases of Commercial Paper and one Agency security purchased for the month as follows:

- Rbc Capital Markets \$300,000 at a yield of 5.12%
- JP Morgan Securities \$250,000 at a yield of 5.10%
- JP Morgan Securities \$260,000 at a yield of 5.21%
- Bny Capital Markets \$425,000 at a yield of 5.24%
  
- Federal Home Loan Bank \$250,000 at a yield of 5.37%

### **Transfers**

Chief Morgan stated there were two transfers for the month:

- \$5,305.00 and \$958.46 from the General Fund into ASPIRE for matches for the SNAP program.
- \$4,456,508.00 from the General Fund into the Debt Service Fund to pay the first half interest payment on the bonds.

**04-04/2023**

Trustee Blakemore moved approval, seconded by Trustee Leonard. Seeing no additional discussion, the Investment Report Fiscal 2023 – March listing all Money Market Funds, Star Ohio Accounts, U.S. Treasury Investments, Certificates of Deposit and Agency Securities was approved as presented by roll-call vote. **(See Under FINANCE)**

**Roll-Call:**      **Yea:** Edward H. Blakemore; Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Amira Thomas – **7.**

**Nea:** – **0.**

**Purchase Approval List**

Chief Morgan stated Item #1 through Item #3 are new purchases. Item #1 is for the laser engraver system necessary for CCPL Mayfield Heights Branch Innovation Center. Supplier Buckeye Educational System. Cost \$28,620.00. Director Mori spoke to Item #2 through Item #4. Item #2 is for the parking lot seal & stripe to repair four CCPL branches parking lots. Supplier All Ways Construction LLC. Cost \$31,565.00. Item #3 is to install seven roof ladders as safety features for fall protection at CCPL Parma Powers Branch. Supplier City Wide Facility Solutions. Cost \$40,648.00. Item #4 is to preview location for new CCPL Parma Heights Branch. Land survey, ground boring, & environmental testing. Supplier GPD Group. Cost \$36,000.00.

**05-04/2023**

Trustee Davies moved approval of Purchase Approval List, seconded by Trustee Blakemore. Seeing no additional discussion, the Purchase Approval List dated April 25, 2023, was approved as presented by unanimous vote of the Board members present. **(See page 276)**

**Gift Report**

Chief Morgan stated the report is very brief and includes Friends gifts for branch programming supplies, and one gift for CCPL support.

**06-04/2023**

Trustee Shlonsky moved for approval of the Gift Report, seconded by Trustee Davies. The gift report was approved by unanimous vote of the Board members present. **(See page 277)**

- **Resolution to Amend Official Certificate of Estimated Resources and Amend Appropriations**

Chief Morgan stated this is the first budget adjustment for the year in the special revenue fund for additional money to our Digital Literacy program \$440,404.00.

**07-04/2023**

Trustee Blakemore moved approval, seconded by Trustee Davies. Seeing no additional discussion, the Resolution to Amend Official Certificate of Estimated Resources and Amend Aal Appropriations was approved by unanimous vote of the Board members present by roll-call vote. **(See page 278)**

**Roll-Call:**      **Yea:** Edward H. Blakemore; Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Amira Thomas – **7.**

**Nea:** – **0.**



- **Resolution Authorizing The Library to Enter Into a Project Labor Agreement for the Construction of the Replacement Brooklyn Branch Library**

Chief Morgan stated we have been asked by the trade union to consider a Project Labor Agreement for the construction replacement of CCPL Brooklyn Branch. This will be a three-way agreement between the Library and Panzica Construction Company who is the construction management for the project, and the Cleveland Building and Construction Trades Council (CBCTC).

Chief Morgan stated Panzica has already signed off on this agreement, if the Library signs off tonight, he will give it to Dave Wondolowski of CBCTC who will get sign offs for the union trades.

Chief Morgan stated what this means is that the branch would be constructed with all union laborers and if the union laborers could not be found to do a certain project, we are able to go outside of that. But most of the work, if not all of it would be conducted by union labor. Panzica would be responsible for choosing those contractors through the CMAR process, but they would go to the trade union first.

Trustee Blakemore asked if this is the first time, we have done a project labor agreement?

Chief Executive Officer Strobel answered it is quite common in the area to participate in this. It is just something we have never done, but the County, the City, and other public entities always do this for their construction projects.

#### **08-04/2023**

Trustee Blakemore moved approval, seconded by Trustee Shlonsky. Seeing no additional discussion, the Resolution Authorizing The Library to Enter Into a Project Labor Agreement for the Construction of the Replacement Brooklyn Branch Library was approved by unanimous vote of the Board members present. (**See pages 279-289**)

- **Resolution Authorizing the Library to Enter into an Agreement with The Garland Company for Roof Replacement at the Maple Heights Branch Library**

Director Mori stated CCPL Maple Heights Branch is the worst roof in the system. We advertised competitive bids for roof replacement through a Cooperative Council Of Governments (CCOG) with Equalis Group and The Garland Company. The Board has determined that it is in the interest of the Library to proceed with the roof replacement at CCPL Maple Heights Branch. Construction services not to exceed the amount of \$984,364.00.

#### **09-04/2023**

Trustee Davies moved approval, seconded by Trustee Blakemore. Seeing no additional discussion, the Resolution Authorizing the Library to Enter into an Agreement with The Garland Company for Roof Replacement at the Maple Heights Branch Library was approved by unanimous vote of the Board members present. (**See pages 290-298**)

- **Approval of Resolution to Amend Criteria for Opportunity Card**

Chief Executive Officer Strobel stated we are asking for board approval of the Resolution to Amend Criteria for Opportunity Card. This resolution was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

**10-04/2023**

Trustee Shlonsky moved approval, seconded by Trustee Leonard. Seeing no additional discussion, the approval of the Resolution to Amend Criteria for Opportunity Card was approved by unanimous vote of the Board members present. **(See page 299)**

- **Amend Criteria for Borrowing Privileges**

Chief Executive Officer Strobel stated we are asking for board approval to Amend Criteria for Borrowing Privileges. This policy was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

**11-04/2023**

Trustee Shlonsky moved approval, seconded by Trustee Leonard. Seeing no additional discussion, the approval to Amend Criteria for Borrowing Privileges was approved by unanimous vote of the Board members present. **(See page 300)**

- **Collection Agency Regain Borrowing Privileges**

Chief Executive Officer Strobel stated we are asking for board approval for the Collection Agency Regain Borrowing Privileges. This resolution was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

**12-04/2023**

Trustee Shlonsky moved approval, seconded by Trustee Leonard. Seeing no additional discussion, the approval for the Collection Agency Regain Borrowing Privileges was approved by unanimous vote of the Board members present. **(See page 301)**

- **Remove Collection Agency Fee**

Chief Executive Officer Strobel stated we are asking for board approval to Remove Collection Agency Fee. This policy was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

**13-04/2023**

Trustee Leonard moved approval, seconded by Trustee Shlonsky. Seeing no additional discussion, the approval to Remove Collection Agency Fee was approved by unanimous vote of the Board members present. **(See page 302)**

- **Approval of Emergency Chief Executive Officer Replacement**

Chief Executive Officer Strobel stated we are asking for board approval for the Emergency Chief Executive Officer Replacement. This policy was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

**14-04/2023**

Trustee Shlonsky moved approval, seconded by Trustee Davies. Seeing no additional discussion, the approval for the Emergency Chief Executive Officer Replacement was approved by unanimous vote of the Board members present. **(See pages 303-304)**

- **Approval of Probationary Period**

Director Ebose-Holt stated we are asking for board approval of the Probationary Period Policy. This policy was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

#### **15-04/2023**

Trustee Shlonsky moved approval, seconded by Trustee Davies. Seeing no additional discussion, the approval of the Probationary Period Policy was approved by unanimous vote of the Board members present. **(See pages 305-306)**

- **Approval of Hiring Policy**

Director Ebose-Holt stated we are asking for board approval of the Hiring Policy. This policy was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

#### **16-04/2023**

Trustee Shlonsky moved approval, seconded by Trustee Davies. Seeing no additional discussion, the approval of the Hiring Policy was approved by unanimous vote of the Board members present. **(See pages 307-308)**

- **Approval of Emergency Closings**

Director Ebose-Holt stated we are asking for board approval of Emergency Closings. This policy was reviewed in detail at the Policy, Planning & External Relations (PPER) Committee meeting held prior to this meeting.

#### **17-04/2023**

Trustee Blakemore moved approval, seconded by Trustee Leonard. Seeing no additional discussion, the approval of Emergency Closings was approved by unanimous vote of the Board members present. **(See pages 309-311)**

#### **Executive Session**

President DePiero asked for a motion to recess the meeting for an Executive Session to discuss Pending or Imminent Court Action pursuant to Ohio Revised Code 121.22 (G)(1). President DePiero also stated that Board action may be taken after the Executive Session.

#### **18-04/2023**

Upon motion of Trustee Blakemore, seconded by Trustee Leonard, President DePiero request to recess for an Executive Session was approved by roll-call vote at 5:48 p.m.

**Roll-Call:**      **Yea:** Edward H. Blakemore; Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Amira Thomas – 7

**Nea:** – 0.

**Executive Session**

President DePiero asked for a motion to reconvene the Board meeting following the Executive Session.

**19-04/2023**

Upon motion of Trustee Leonard, seconded by Trustee Blakemore the Board meeting reconvened by roll-call vote at 6:02 p.m.

**Roll-Call:**      **Yea:** Edward H. Blakemore; Allyn Davies; Dean E. DePiero; William J. Leonard; Patricia A. Shlonsky; Maria L. Spangler; Amira Thomas – **7**.

Chief Morgan stated the Board decided to settle the case based upon mediation. The Board also authorized Chief Executive Officer Strobel to sign the final agreement. The total amount of the settlement is \$470,000.00.

**Motion to Adjourn**

Seeing no other business under consideration for vote, President DePiero asked for a motion to adjourn the meeting.

**20-04/2023**

Upon motion of Trustee Blakemore, seconded by Trustee Leonard the April 25, 2023, meeting of the Cuyahoga County Public Library adjourned at 6:05 p.m.

***Approved May 23, 2023***

X \_\_\_\_\_  
Dean E. DePiero  
President

X \_\_\_\_\_  
Maria L. Spangler  
Secretary

# RESOLUTION

## for **Caroline Vicchiarelli**

### **WHEREAS,**

Caroline Vicchiarelli has served with great loyalty as an employee of Cuyahoga County Public Library since her hire on December 26, 1990, as a Public Service Librarian III Regional Children's Services Manager at the Mayfield Regional Branch; on July 13, 1998, she was promoted to Branch Manager at the North Royalton Branch; on July 3, 2006, she transferred to the Maple Heights Branch; on March 2, 2009, she transferred to the Beachwood Branch; on June 13, 2011, she was promoted to Branch Services Director at the Administration Offices, a position she held until her retirement on May 31, 2023; and,

### **WHEREAS,**

Caroline has successfully created and developed strong teams – both staff and Friends groups – through consistent and fair management and by establishing trust, resulting in highly effective teams. In her latest role, she was a branch advocate and provided steadfast support to ensure Library customers received services that exceeded their expectations; and,

### **WHEREAS,**

As CCPL continued to adopt new services, Caroline has successfully led several new initiatives, such as CCPL's first self-check stations, the transition to online meeting room application and the introduction of passport services. Most recently she helped to lead a new online reference and reader's advisory service called Ask Us; and,

### **WHEREAS,**

Caroline has demonstrated exemplary leadership and the utmost professionalism in everything she accomplished. She has received the respect and admiration of her former colleagues, employees and Library customers through her compassionate approach and an unwavering commitment to the Library's mission and vision.

### **NOW, THEREFORE, BE IT RESOLVED**

That the Board of Library Trustees records its appreciation to Caroline Vicchiarelli for all the years of service she has rendered to the Library and the public and extends to her all good wishes for a happy, healthy and rewarding life.

**Dean E. DePiero, President**  
**Board of Trustees**  
**Cuyahoga County Public Library**  
 Date: May 23, 2023

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# Chief Executive Officer's Message

## Centers of Ohio's Communities

It's May during an odd-numbered year in Ohio. That means a new state budget will soon be passed. On April 26, The Ohio House of Representatives passed their version of the state budget bill – House Bill (HB) 33 – which recommended maintaining Ohio's Public Library Fund (PLF) at 1.70% of the General Revenue Fund (GRF), the same level Governor Mike DeWine set in his 2024-2025 budget proposal back in January. The bill is now with the Ohio Senate. The General Assembly has until June 30 to present a final budget bill to the governor to sign.

On the same day that the Ohio House of Representatives passed HB 33, library directors (me included), fiscal officers and trustees (CCPL Board of Trustees member William Leonard included) were gathering at the Ohio Statehouse in Columbus to meet with legislators during the Ohio Library Council's annual Library Legislative Day. Our message was simple – make public libraries a priority in the state budget by setting the PLF permanently at 1.70% of the GRF and holding public libraries harmless from any additional reductions in state funding. Libraries across the state are grateful for the support of the General Assembly, Gov. DeWine and Lt. Gov. Husted, but this biennial budget cycle is not without risk for library funding. If changes are made to the state budget that indirectly impact the PLF by reducing the amount of revenue flowing into the GRF, it could be devastating for libraries.

In the Statehouse atrium on Legislative Day, Governor DeWine addressed a capacity crowd and praised public libraries as the center of Ohio's communities. He talked about the important role that libraries play in early childhood literacy and preparing children for success in school. The governor is right. Libraries are the center of their communities. We see needs in our communities and we meet those needs. We make a difference in people's lives. The PLF makes it possible. We need to keep it strong.

**Tracy R. Strobel**  
Chief Executive Officer

## Social Media

Facebook Fans: 36,233

Instagram Followers: 7,260

Twitter Followers: 11,302

Thanks to @ParmaAreaCC for hosting Lunch with the Mayors at @CuyahogaLib- Parma Branch. Mayor Gallo was joined by Mayor @TimDeGeeter with City of Parma and Mayor Biasiotta with City of Seven Hills, OH.

@ParmaHts, April 27, 2023

We're lucky to live in a community with an AMAZING public library right here in Garfield Heights:

★ Baby Club

★ Kindergarten Club

★ Mobile Food Pantry

@CuyahogaLib #EarlyLiteracy #GarfieldHeights

@BrillianceOhio, April 27, 2023

Consider visiting your favorite library this week during National Library Week, April 23-29, to explore all they have to offer. There's so much more to the library than books; they're welcoming spaces that bring communities together! @CuyahogaLib

@BayWesterly, April 24, 2023

Super excited for this book discussion with @Brendan\_slocumb at @CuyahogaLib next week! #ThisIsCLE

#TheLand #HappyInCLE

@MaryInTheCLE, April 22, 2023

Tonight @LegalAidCLE Executive Director Colleen Cotter introduced Matthew Desmond/@just\_shelter at the @CuyahogaLib

@LegalAidCLE, April 20, 2023

Recently finished "Welcome to the Circus of Baseball" by @espmcgee with @cubs game in on. New read from @cuyahogalib. 1994 Summer intern at a @MiLB story told. Same 94 Summer I started law school & put my personal life on its trajectory. Fun read for a 🍷 fans. Check it out.

@TimDeGeeter, April 19, 2023

Big thanks to @CuyahogaLib & my sis Toni Cross for spotting my second collection, A MORE PERFECT UNION, in our hometown library!! Love sharing the shelf w/@cmanick! Cleveland, these are some great poetry suggestions for National Poetry Month.

@cross\_davis, April 19, 2023

## System Highlights

On April 25, **Orange Branch** staffmember BSL Mary Slater was invited by Brady Middle School Librarian Betsey Lee to the 7th and 8th Grade Writers and Readers Festival at Kent State University. The event, hosted by middle schools in the area, is the culmination of a yearlong program where students read eight books and then meet two featured authors to discuss the books at the festival, as well as attend writing workshops to hone their skills. Slater was honored to join as an assistant at the event, helping in different sessions, including judging a writing contest.

On April 15 at the **Richmond Heights Branch**, BSL Children's Supervisor Stephanie Furino hosted a storytime for an adult special needs group from L'Arche Cleveland. The participants enjoyed songs, books and a flannel hide-and-seek game in this adapted program model, using a schedule board so the participants would know what was coming next. When asked what their favorite part of the storytime was, the response was, "All of it!" Monthly field trips for this group are being planned. Sister Margaret, the main contact for the outreach, emailed Furino and said, "Thanks again for the story time with the ladies on Saturday. Your enthusiasm and playfulness were inspiring to experience."

Fifteen **Chagrin Falls Branch** customers participated in a Health Initiative program with BSL II Joni Mihelich by making Lavender Shower Melts to de-stress. While the shower melts were setting, customers made origami seed starter pots out of recycled newspaper and planted lavender seeds for their home garden.

Adult Librarian Supervisor Kate Merlene from the **Orange Branch** teamed up with Adult Librarian Supervisor David McNally to present a 4-part in depth discussion series focused on National Book Award winner Jonathan Franzen's most recent book Crossroads. The group met every Tuesday in April at the Beachwood Branch, with a combined attendance of 86. Set in 1970s Chicago, the book was very character driven, with each chapter devoted to one of five main characters, written from a third person perspective called free indirect discourse, which intensifies the narrative by imitating the interior thoughts of a character. The book was selected in part to support Franzen's appearance at the 2022-2023 season of the Writers Center Stage series at the Maltz Performing Arts Center on April 11. Although reviews of his talk were mixed, multiple participants praised our related discussions as "excellent" on their evaluations.

The addition of the Google Translate app on the branch iPads has provided a wonderful connection with our ESOL customers. **Mayfield Branch** BSA II Allyson Filippi shared that she assisted two Ukrainian-speaking patrons and she was invaluable. The app helped them work through mobile printing, faxing and computer use. She could tell the patrons appreciated the ability to communicate in their own language. They also left with a new library card!

Today's forum is part of our Authors in Conversation Series sponsored by @CuyahogaLib, the John P. Murphy Foundation and, in part, by the residents of Cuyahoga County through a public grant from @CuyArtsC. Thank you for your support! #CityClub @TheCityClub, April 14, 2023

Meet Aimee German Lurie! 🙌 Aimee is the Information and Technology Literacy Manager at @CuyahogaLib. Fun fact: Her grandmother was also a librarian. #MeettheLeaders #OhioCertifiedPublicManagerProgram @CSU\_LevinCPNM, April 10, 2023

I have library cards from @LakewoodLibrary, @Cleveland\_PL and @CuyahogaLib; I ❤️ them all @CommunitySolsED, April 8, 2023

## System Highlights

After a five-month absence, our customer who has been struggling with housing returned to the branch and has been visiting on a regular basis. Staff were happy to see him but observed indications that he was struggling with his personal care and as a result, he was re-connected with our staff social worker, Bryanta Spencer. Spencer gave him information about accessing a laundromat so that he could wash his clothes and staff have given him food and hygiene kits that were provided by Bellefaire last December. **South Euclid-Lyndhurst Branch** staff were able to issue him a library card, which he now occasionally uses to check out a laptop in the Writer's Center. During his visits, he spends time on computers and makes sure to chat with library staff who are always ready with a kind word.

The **Maple Heights Branch** continues to receive substantial social media attention which is increasing the foot traffic at the branch as parents and caregivers share reviews online. Enthusiastic comments include "this library is by far the best I have been to" and "my boys LOVE ... the light wall [and] the super friendly, helpful staff." On April 4, BSL Kyra Nay decided to present a spontaneous storytime for 17 delighted kids and caregivers enjoying our space on a rainy April morning.

On April 29, the **Warrensville Heights Branch** and community partners MyCom and Uplyff, Inc. hosted its first Youth Chess Tournament! Mentor/Monitor Jason Floyd assisted with securing an actual tournament organizer and judge who guided us along the way. The tournament went six rounds and lasted for hours! During the tournament lunch break, Branch Manager Ali Boyd and his band Hashtag Virgo provided jazz for the parents of the participating youth. MyCom provided the food and trophies. It was a fantastic day of youth and family engagement, and a demonstration of the power of community collaboration. Between the chess players, their families and the facilitators, there were over 90 in attendance.

**Gates Mills Branch** Teen Librarian Mia Cowan hosted the last Homeschool Time Travelers of the season on April 26. Ten teens learned about what happened in South Dakota, Jamestown, Chernobyl and The Office on "This Day in History."

Two Parma High School classes of adults with disabilities visited the **Parma-Snow Branch** on April 19 for a special sensory friendly movie in the Sari Feldman Auditorium. The teacher who set up the event was excited to give her students a movie-like experience, as many of them don't get out in the community often. Twenty-two people attended two sessions. One of the instructors commented that she has never seen her one student so engaged during a movie, dancing and moving around. Another instructor set up a backup date, as they accidentally arrived at the wrong branch and her students were so disappointed to have missed the movie.

# System Highlights

During the month of April, **North Royalton Branch's** Seed Library reached a total of 69 customers. In support of the Seed Library, the branch's Adult Department planned a month full of programs, including "Design Tips for Planning a Gorgeous Perennial Garden," presented by the Master Gardeners of Cuyahoga County, and "Beekeeping 101" with Evona Gaughan from Gaughan Bee Dancin'.

An Essentials Oils Basics class was attended by 17 wellness enthusiasts on April 17 at the **Brecksville Branch**. Aromatherapist Maggie Kimble taught about seven of the most widely used essential oils and each participant got to mix their own blend of oils into a lotion, spray, or aromatic inhaler to take home.

On April 1, the **Independence Branch** hosted a Meditate the Heartfulness Way program. Sylvia Christian from the Heartfulness Meditation Center organized a meditation presentation where participants discussed the chaos and stressors of everyday life and practiced heart-centered meditation techniques that they can use in their everyday lives. The Center teaches that a simple practice of meditation, taken up daily, can impact all facets of people's lives. Twelve people attended the program.

On April 29, **Bedford Branch** BSA I Jacie Jones facilitated a "Spice up your Life: Garam Masala" culinary literacy program, which included a live cooking demonstration of a garam masala lentil soup, presentation on a variety of spices and their origins and a taste test for the audience members. Fourteen people attended and had an excellent time learning about spices and sharing their cooking knowledge and expertise with each other. Participants said they loved the opportunity to try something new and many made plans to find a local Indian grocery store to purchase new spices, including a woman on a salt restricted diet looking for more flavor options.

On April 26, **Garfield Heights Branch** Adult BSL II Colin Marshall led "Culinary-Literacy: Dumplings." The seven customers in attendance learned the cultural background of Gyoza, Japanese dumplings and then got to practice wrapping their own. Marshall cooked the freshly wrapped dumplings so customers could try their creations. Everyone agreed that they were delicious and fun to make.

On April 26, **Solon Branch** BSL Teen Bridget Sutter had 26 teens who participated in "Ramen-O-Rama." They talked about how ramen became popular in Japan after WWII, and there were two different types of noodles (one Korean and one Japanese) for them to try. The teens made their own concoctions with various mix-ins, and most of them seemed pretty appetizing! Some of the teens learned how to successfully use chopsticks. It was great to get to talk with many of our after-school regulars and several teens from a youth treatment center in Bedford were also in attendance.

The **Parma Heights Branch** hosted "From Page to Stage: The Little Mermaid" on April 11 and 15. Sixty-four kids and caregivers joined Ms. Patricia and Ms. Kaitlyn to explore the Disney musical presented at the Cassidy Theatre inspired by Hans Christian Andersen's classic tale.

On April 17, **Parma-Powers Branch** Teen Librarian Mina Gallo visited Normandy High School and presented none book talks to 45 10th grade students and their teacher. Students were also able to apply for library cards and check out books from the 60 books that Gallo brought from the teen fiction and non-fiction collection. The students were also given information on the summer reading program.

BSA II Beth Brouillette held a Dino Stomp program at the **Brook Park Branch** with 48 kids and parents attending! They enjoyed a dino storytime followed by crafts, activities, toys and a special dino guest! One mom told Brouillette: "I am so impressed with this program! We've been to libraries all across the country and feel that Ohio's libraries are the best – especially the Cuyahoga County libraries, but specifically Brook Park has the best programs of them all!"

Nine attended the **Bay Village Branch's** "Library for All," an adapted program for adults with developmental disabilities and their caregivers. Together we learned about the symbiotic relationship between bugs and flowers. Attendees learned about pollination through a hands-on demonstration, crafted beautiful, beaded butterflies and took home a bean growing kit to watch the process of germination.

# System Highlights

Just one of the many positive comments sent to the ALA's Library Workers Day Star site: "**Strongsville** Children's Librarians have consistently gone above and beyond to recommend age, content, and reading level- appropriate books to my early reader, even making notes on sticky notes for next time we visited the library. They consistently have engaging outreach programs and story times, which our family has come to rely on. The partnerships that the librarians have with other community organizations has provided diverse programming such as an art day with a local paint company, and a kid's reading day with Kiwanis. Even through covid shutdowns, we were presented with virtual options to stay connected. They are always happy to help."

The ABC Kindergarten Book Club at the **Olmsted Falls Branch** met for the last time with 21 in attendance. We discussed the book *Wombat Said Come In!* by Carmen Agra Deedy, played a guessing game as to which Australian animal makes which sound and made wombats out of pinecones and clay. Comments about the series included "Lyla has really enjoyed every night. Her reading comprehension has grown so much!" and "Thank you for your efforts. We are so lucky to have a great library system!"

On April 17 representatives from the City of Berea and the Berea Elks Club gathered to officially commemorate the opening of **Berea Branch's** permanent StoryWalk®, which was recently installed on the path connecting the branch to Coe Lake. The Berea Elks club was instrumental in funding the project and the City of Berea organized the installation. Because of bad weather, guests gathered in the branch's conference room to hear words from Branch Manager Kalyn Kappelman and Elks Club representative Richard Threadgill. Guests enjoyed viewing the StoryWalk® panels that were set up around the room.

On April 12, BSL Ashlei Zakes facilitated a "Recycled Bottle Bird Feeder" program at the **Fairview Park Branch**. Seven attendees used recycled glass bottles and 3D printed bottle adapters along with some wire and charms to create a one-of-a-kind bird feeder to take home. Attendees commented that they liked how quick and easy the project was.

In early April at the **North Olmsted Branch**, a senior Asian woman described to BSA Kathy Aloï her contentious living situation with her stepdaughter. Branch Manager Shayna Muckerheide arranged for Monitor Linda Wang (who is fluent in Mandarin) and BSL Supervisor Kathy Rak to work together with the woman. Wang and Rak worked with her the next day filing an investigation with Adult Protective Services, contacting homeless shelters and consulting with the non-emergency police. The woman left with a long list of housing and Asiatown resources and the resolve to make new living arrangements. She was very happy and returned several times to update staff on her situation!

"The Summer Birds of Northeast Ohio" program was attended by a whopping 86 people at the **Middleburg Heights Branch**! Matt Valencic of the Audubon Society of Greater Cleveland presented a fantastic program, with beautiful personal pictures incorporated into his PowerPoint. Matt was a fountain of knowledge and very down to earth and funny. Comments included, "Very interesting," "Wonderful pictures" and "Speaker could come back another time for more."

On April 8, the **Brooklyn Branch** presented "La Hora del Cuento: Spanish Language Storytime," led by outside presenter Carolina Borja with BSA Debbie Szabo, in which Borja engaged families and children ages birth through 8 years old with Spanish-language rhymes, songs, games, movements, stories, and even a full puppet show. Our 18 attendees appreciated the children's programming designed for our Spanish-speaking community, and parents and caregivers were grateful for the opportunity to encourage their little ones' bilingual skills.



**CUYAHOGA COUNTY PUBLIC LIBRARY  
REPORT OF THE CHIEF EXECUTIVE OFFICER  
MAY 23, 2023**

**ACTIVITIES OF THE CHIEF EXECUTIVE OFFICER**

**April 26**

- Attended **Library Legislative Day, Columbus Ohio Statehouse with CCPL Trustee William Leonard**

**April 27-28**

- Attended **Library Journal Public Library Safety Summit, Columbus Metropolitan Library (CML)** with Jeffery Mori, CCPL Facilities Director, and Denise Tharp, CCPL Security Coordinator

**May 1**

- Meeting to discuss **CCPL Solon Renovation & Addition Concept Review, with Scott Weaver, Principal, CBLH Design Inc., Jeff Valus, Principal, CBLH Design Inc., Michael Serdinak, Director, CBLH Design Inc., and Aaliyah Russell, Project Designer, CBLH Design Inc.,** and Scott Morgan, CCPL Chief Operations Officer, Pamela Jankowski, CCPL Chief Public Services Officer, Jeffery Mori, CCPL Facilities Director, and Darlene Davis, CCPL Solon Branch Manager
- Met with Pamela Jankowski, CCPL Chief Public Services Officer

**May 2**

- Gave welcome for CCPL's Youth Book Buzz
- Attended **Author Lisa Damour talk with CCPL Foundation Board Member Lisa Cynamon Mayers, CCPL Bay Village Branch**

**May 3**

- Met with **Iris November, CCPL Donor,** with Hallie Rich, CCPL Chief Communications & External Relations Officer, and Jessica Kanelos, CCPL Development Director
- Participated in **Metro Directors** monthly conference call
- Meeting to discuss **Koha/Aspen implementation project** with **Nathan Curulla, Owner, CRO, ByWater Solutions, and Brendan Gallagher, Founder and CEO, ByWater Solutions,** and Pamela Jankowski, CCPL Chief Public Services Officer, and Daniel Barden, CCPL TSD Director
- Interview with **Brent Larkin, Journalist, Cleveland.Com**
- Met with Monique Good, CCPL Chief Human Resources Officer

**May 4**

- Participated in **Youth Opportunities Unlimited (Y.O.U.) Executive Committee Meeting**
- Meeting with CCPL Executive Leadership Team, Scott Morgan, Chief Operations Officer, Pamela Jankowski, CCPL Chief Public Services Officer, Hallie Rich CCPL Chief Communications & External Relations Officer, and Monique Good, CCPL Chief Human Resources Officer



- Participated in **CCPL Brooklyn Branch meeting to discuss 50% Concept Review with Luci Creative**, with Ben Crabtree, Senior Associate, Bialosky, Kiah Shaprio, Chief of Staff, Luci Creative, Sarah Anderson, Senior Art Director, Luci Creative, Justin Molloy, Project Strategy Director, Luci Creative, and Pamela Jankowski, CCPL Chief Public Services Officer, Jeffery Mori, CCPL Facilities Director, Kathleen Sullivan, CCPL Brooklyn Branch Manager, and Alex Ward, CCPL BSL Supervisor Children, Brooklyn Branch
- Attended **Writers Center Stage Meet & Greet with authors Batuman & Shteyngart donor reception**
- Introduced the **William N. Skirball Writers Center Stage authors Elif Batuman and Gary Shteyngart**

#### May 6-9

- Attended **Urban Libraries Council (ULC) CEO Roundtable**, ~~with~~ **The Stavros Niarchos Foundation Library, a Branch of the New York Public Library, New York**

#### May 9

- Participated in **Youth Opportunities Unlimited (Y.O.U.) Community Solutions Board of Directors' Meeting**

#### May 10

- Met with Monique Good, CCPL Chief Human Resources Officer

#### May 11

- Meeting with CCPL Executive Leadership Team, Pamela Jankowski, CCPL Chief Public Services Officer, Hallie Rich CCPL Chief Communications & External Relations Officer, Monique Good, CCPL Chief Human Resources Officer, and Bertha Arrington, Executive Division Manager
- Participated in interviews with **GPD Group for CCPL Parma Heights Branch Design**, with Scott Morgan, CCPL Chief Operations Officer, Pamela Jankowski, CCPL Chief Public Services Officer, Jeffery Mori, CCPL Facilities Director, Jim Haprian, CCPL IT Director, James McLaughlin, CCPL Special Projects and Maintenance Manager, Kelly Daily, CCPL Project Superintendent, Gus Dionisos, CCPL Project Superintendent, and Terri Thompson, CCPL OPD Assistant Projects
- Attended **Author Bonnie Garmus Pre-show Reception and Event, CCPL Parma-Snow Branch Auditorium**

#### May 12

- Participated in **interview with Bostwick Design Partnership for CCPL Parma Heights Branch Design**, with Scott Morgan, CCPL Chief Operations Officer, Pamela Jankowski, CCPL Chief Public Services Officer, Jefferey Mori, CCPL Facilities Director, Jim Haprian, CCPL IT Director, James McLaughlin, CCPL Special Projects and Maintenance Manager, Kelly Daily, CCPL Project Superintendent, Gus Dionisos, CCPL Project Superintendent, and Terri Thompson, CCPL OPD Assistant Projects
- Participated in **RFQ interviews with Bialosky for CCPL Parma Heights Branch Design**, with Scott Morgan, CCPL Chief Operations Officer, Pamela Jankowski, CCPL Chief Public Services Officer, Jefferey Mori, CCPL Facilities Director, Jim Haprian, CCPL IT Director, James McLaughlin, CCPL Special Projects and Maintenance Manager, Kelly Daily, CCPL Project Superintendent, Gus Dionisos, CCPL Project Superintendent, and Terri Thompson, CCPL OPD Assistant Projects

**May 15**

- Met with Pamela Jankowski, Chief Public Services Officer
- Gave welcome and introduction for **Andrew McCarthy Author visit, CCPL Parma-Snow Branch Auditorium**

**May 16**

- **Vacation**

**May 17**

- Met with Monique Good, CCPL Chief Human Resources Officer
- Met with **Mark Fiala, President, Organizational Architecture, Inc.**, and Monique Good, CCPL Chief Human Resources Officer

**May 18**

- Meeting with CCPL Leadership Team, includes CCPL Executive Leadership Team, and Enda Bracken, CCPL Branch Services Director - East, Caroline Vicchiarelli, CCPL Branch Services Director – West, and Lane Edwards, CCPL Branch Services Director – South, Daniel Barden, TSD Director, Jim Haprian, IT Director, Jeffery Mori, CCPL Facilities Director, and Rebecca Ranallo, CCPL Literacy and Learning Director, Robert Rua, CCPL Marketing Director, Robert Dolan, CCPL Finance Director, and Izoduwa Ebose-Holt, Human Resources Director, and Terrance Echols, Director, Adult Education Services (AES)

**May 19**

- **Vacation**

**May 22**

- Met with Pamela Jankowski, CCPL Chief Public Services Officer, Hallie Rich, CCPL Chief Communications & External Relations Officer, Enda Bracken, CCPL Branch Services Director-East, and Bryanta Spencer, CCPL Social Work Manager
- 

**May 23**

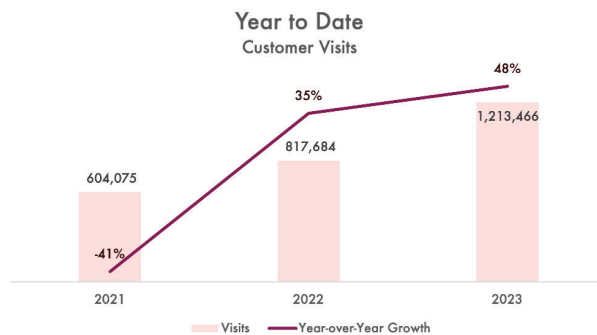
- Facilitated **CCPL Finance Committee meeting**
- Facilitated **CCPL Board of Trustees meeting**



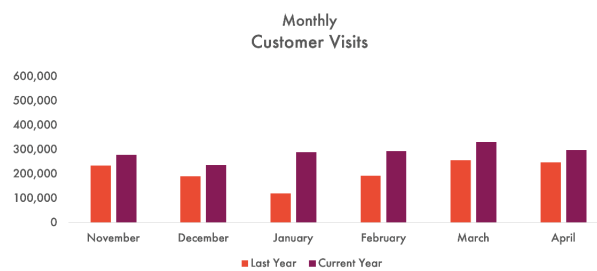
Chief Executive Officer

# Visits | April 2023

## Year to Date



## Monthly

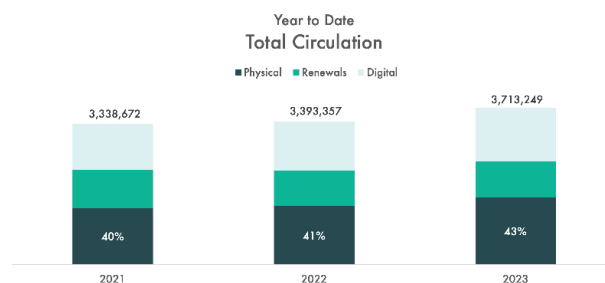


## Year-over-Year Growth

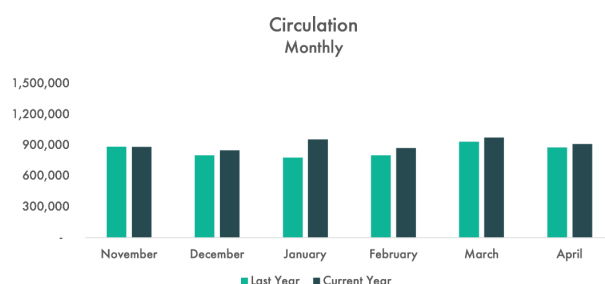


# Circulation | April 2023

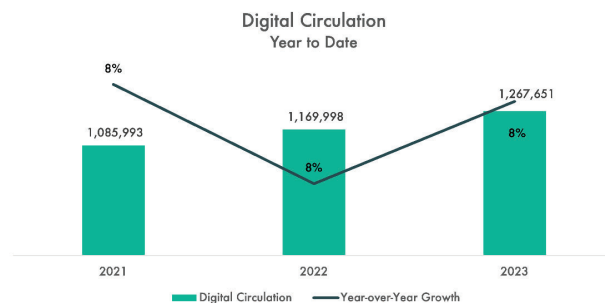
## Year to Date Total Circulation



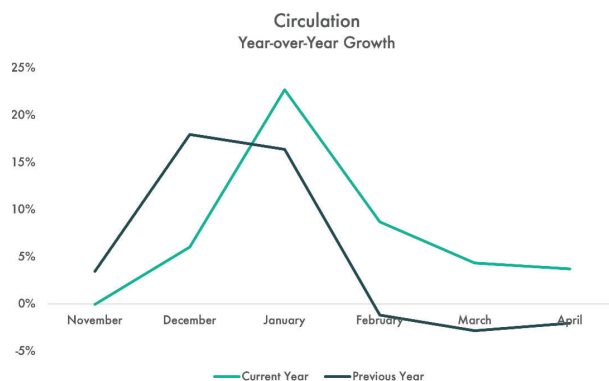
## Monthly Total Circulation



## Year to Date Digital Circulation

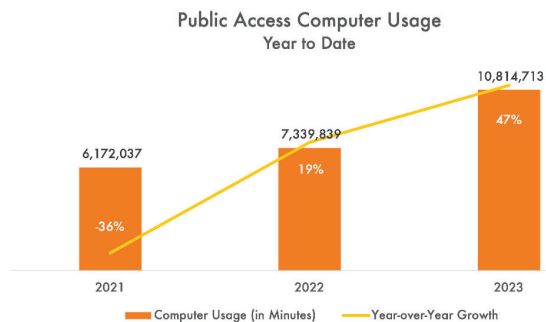


## Year-over-Year Growth Total Circulation

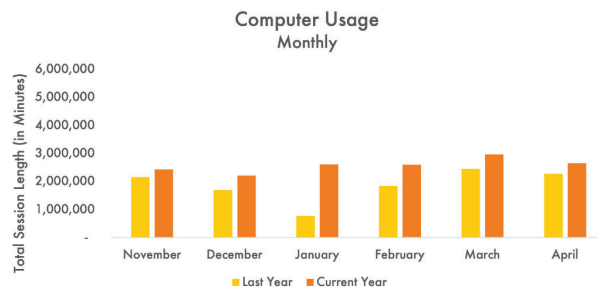


# Computer Use | April 2023

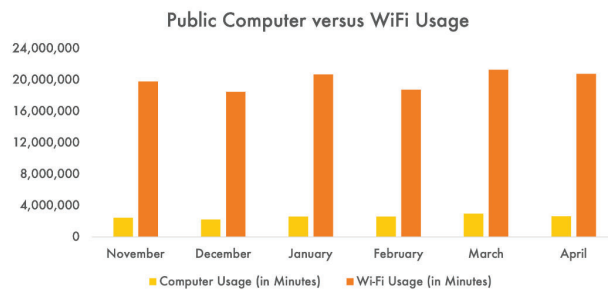
## Year to Date



## Monthly



## Public Computer VS. WiFi Usage

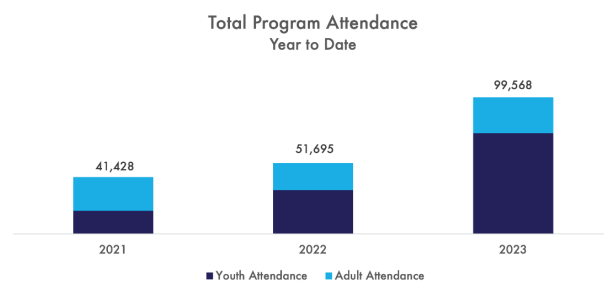


# Programs | April 2023

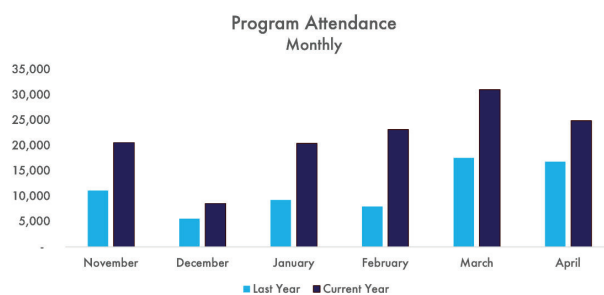
## Year to Date Programs Offered



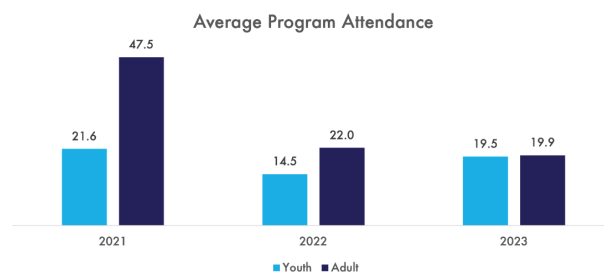
## Year to Date Program Attendance



## Monthly Program Attendance



## Average Program Attendance





## HUMAN RESOURCES DIVISION REPORT LIST NO. 2023-5

May 2023

APPOINTMENTS										
NAME	POSITION	GRADE	SALARY	HOURS WEEK	COST CENTER	REPLACES	SALARY	REASON	HOURS WEEK	EFFECTIVE DATE
Arkangel, Susan	NBU Page	OSP	\$12.00	15	NOL113	Steven Zivkovic	\$12.00	New Hire	15	4/24/2023
Briggs, Collin	NBU Page	OEP	\$12.00	15	PAS113	Thomas Futey	\$12.00	New Hire	15	5/2/2023
Chandrawat, Kavita	NBU Page	OEP	\$12.00	15	BCH113	Tara Capers	\$12.00	New Hire	15	5/15/2023
Gold, Jared	Branch Services Clerk	205	\$16.16	16	SEU111	Crestian Clark	\$16.16	Rehire	16	5/9/2023
Machol, Scott	NBU Page	OSP	\$12.00	15	FPR113	Keith Jochum	\$12.00	New Hire	15	5/15/2023
Minnear, Max	Shipping/Receiving Clerk	205	\$16.16	40	605111	Joanna Money	\$16.16	New Hire	40	5/8/2023
Schwab, Warren	NBU Page	OSP	\$12.00	15	NOL113		\$12.00	New Hire	15	5/1/2023
Stevens, Allison	NBU Page	OSP	\$12.00	15	FPR113		\$12.00	New Hire	15	5/17/2023
Suchy, Patty	NBU Page	OSP	\$12.00	15	PAS113	Alma Lumaban	\$12.00	Rehire	15	5/3/2023
Watts, Natalie	Adult Education Instructor I	207	\$21.50	40	508111	Tanisha Robinson	\$21.50	New Hire	40	4/17/2023

## HUMAN RESOURCES DIVISION REPORT LIST NO. 2023-5

May 2023

SEPARATIONS						
NAME	POSITION	COST CENTER	GRADE	SALARY	HRS WEEK	EFFECTIVE DATE
Ashforth, Jennifer	NBU Page	MDH113	OEP	\$12.00	12	5/12/2023
Burak, Isaac	NBU Page	ORG113	OEP	\$12.50	15	4/6/2023
Jochum, Keith	NBU Page	FPR113	OSP	\$13.00	15	5/4/2023
Olbrys, Deborah	Branch Services Clerk SUB	450114	205	\$16.16	1	5/2/2023
Roosa, Halling	Branch Services Clerk	GFH111	205	\$16.16	24	4/24/2023
Wirfel, Charles	Branch Services Clerk Acting	MAY111	205	\$17.83	28	4/11/2023

## ANNIVERSARY PAY ADJUSTMENTS (Not Based on 2080 Hours)

NAME	POSITION	COST CENTER	GRADE OLD	GRADE NEW	HOURS	SALARY OLD	SALARY NEW	EFFECTIVE DATE
Versaci, Michele	NBU Page	FPR113	OEP	OEP	10	\$12.00	\$12.50	4/2/2023

RETIREMENTS							
NAME	POSITION	COST CENTER	GRADE	SALARY	HRS WEEK	HIRE DATE	LAST WORKING DAY
Vicchiarelli, Caroline	Branch Services Director	500112	50	\$72.80	40	12/26/1990	5/31/2023

CHANGES IN HOURS/SALARY/TRANSFERS													
NAME	POSITION	COST CENTER OLD	COST CENTER NEW	GRADE OLD	GRADE NEW	HOURS OLD	HOURS NEW	SALARY OLD	SALARY NEW	REPLACES	REASON	HRS WEEK	EFFECTIVE DATE
Begin, Susan	Branch Services Assistant I Branch Services Clerk SUB	PAS111 450114	PAS111 450114	207 205	207 205	20 1	36 1	\$21.52 \$21.52	\$21.52 \$21.52		Increase in Hours	36 1	4/16/2023
Brouillette, Elizabeth	Branch Services Assistant II Branch Services Librarian SUB	118BPK 305SUB	118BPK 305SUB	207 208	207 208	20 1	24 1	\$23.27 \$23.27	\$23.27 \$23.27		Increase in Hours	24 1	4/30/2023
Brugess, Richard	Youth Programming Tutor Branch Services Assistant I SUB	504113	504113 450114	OST	OST 207	10	10 1	\$12.00	\$12.00 \$20.09		Add Second Rate	10 1	4/16/2023
Carrillo, Claudia	NBU Page Branch Services Clerk SUB	MPL113	MPL113 450114	OEP	OEP 205	15	15 1	\$12.50	\$12.50 \$16.16		Add Second Rate	15 1	4/16/2023
Eiben, Marcella	AES Instructor I - Unlicensed Branch Services Assistant I SUB	508111	508111 450114	207	207 207	32	32 1	\$23.56	\$23.56 \$23.56		Add Second Rate	32 1	5/1/2023
Gessler, Karly	Branch Services Clerk	SLN111	SLN111	205	205	20	40	\$17.83	\$17.83		Increase in Hours	40	4/16/2023
Johnson, Jennifer	Branch Services Assistant II	SLN111	SLN111	207	207	32	32	\$23.74	\$24.45		Promotion to BSA II	32	5/14/2023
Kazimir, Brandon	Branch Services Clerk Branch Services Assistant I SUB	BPK111 450114	BPK111 450114	205 207	205 207	16 1	32 1	\$17.31 \$20.69	\$17.31 \$20.69		Increase in Hours	32 1	4/17/2023
Miller, Samantha	Branch Services Assistant SUB	NOL112 450114	450114	207 207	207	15 1	1	\$22.24 \$20.09	\$20.09		Transfer to SUB Status	1	4/16/2023
Spreng, Erin	Branch Services Clerk Supervisor - Acting Branch Services Assistant I SUB	NOL111 450114	NOL111 450114	205	207	40	40	\$21.50 \$21.50	\$22.57 \$22.57	Joseph Taylor	Acting Position Begins	40	5/15/2023
Taylor, Joseph	Technology Trainer - Acting Branch Services Librarian SUB Branch Services Clerk SUB	NOL111 450114	506111 450114 450114	207 208 208	209 208 205	40 1 1	40 1 1	\$25.82 \$25.82	\$26.23 \$26.23 \$22.63	Elayne Jackson	Acting Position Begins	40	5/14/2023
Vargas, Anna	Branch Services Clerk	BEA111	BEA111	205	205	28	24	\$17.83	\$17.83		Decrease in Hours	24	5/15/2023
Villanueva, Samantha	Branch Services Clerk Branch Services Assistant I SUB	BPK111 450114	BPK111 450114	205 207	205 207	16 1	32 1	\$17.83 \$20.69	\$17.83 \$20.69		Increase in Hours	32 1	4/17/2023
Wang, Linda	Monitor-Mentor	NOL113	NOL113	OSM	OSM	10	15	\$22.24	\$22.24		Increase in Hours	15	4/16/2023

## HUMAN RESOURCES DIVISION REPORT LIST NO. 2023-5

May 2023

CONFERENCE AND MEETING ATTENDANCE				
NAME	DATE (S)	AMOUNT	MILEAGE	MEETING
Breslin, Jessica	6/9/2023	\$20.00	\$ 20.30	2023 Ohio LGBTQ+ Unity Summit / Ohio Diversity Council / Cleveland, OH
Bulkowski, Diane	6/9/2023	\$15.00	\$ 18.60	2023 Ohio LGBTQ+ Unity Summit / Ohio Diversity Council / Cleveland, OH
Campbell, Barbara	06/16/2023 - 06/17/2023	\$230.82	\$ 115.41	The Work of Fred Rogers: A Conference on his Context and Legacy / Fred Rogers Institute & St. Vincent College / LaTrobe, PA
Echols, Terrance	4/26/2023	\$60.00	\$ -	Ohio Library Council - Legislative Day / Ohio Literacy Council / Columbus, OH
Jankowski, Pamela	06/23/2023 - 06/27/2023	\$1,960.20	\$ -	American Library Association Annual Conference / ALA/PLA / Chicago, IL
Laurie, Aimee	06/13/2023 - 06/16/2023	\$450.00	\$ -	Fab Play / Hawken School / Lyndhurst Gates Mills, OH
Ranallo, Rebecca	6/23/2023	\$749.00	\$ -	American Library Association Annual Conference / ALA/PLA / Chicago, IL
Rich, Hallie	06/23/2023 - 06/27/2023	\$1,223.86	\$ -	American Library Association Annual Conference / ALA/PLA / Chicago, IL
Spencer, Bryanta	4/28/2023	\$0.00	\$ 8.19	Racism as a Public Health Crises / The Cleveland Office of Minority Health / Cleveland, OH
Spencer, Bryanta	5/11/2023	\$0.00	\$ 16.38	Humanware SEL Conference / Cleveland Metropolitan School District / Cleveland, OH
Spencer, Bryanta	5/16/2023	\$0.00	\$ 13.43	SAY Spring Forum: Youth Mental Health / Bellefaire JCB / Shaker Heights, OH
Spencer, Bryanta	5/01/2023 - 5/02/2023	\$0.00	\$ -	Mental Health Symposium / Education Service Center / Independence, OH
Zukauckas, Julie	6/9/2023	\$0.00	\$ 16.64	2023 Ohio LGBTQ+ Unity Summit / Ohio Diversity Council / Cleveland, OH
		<b>\$4,708.88</b>		



Name	Job Code	Job Description	Home Department	Grade	Standard Hours	Old Hourly Rate	Payout Over Maximum
Aguier, Judith M	109PAS	BRANCH SERVICES CLERK	PAS111	205	32.00	\$22.6300	\$ 1,882.82
Althoff, Sandra J.	107PWR	BRANCH SERVICES ASSISTANT I	PWR111	207	20.00	\$28.1298	\$ 1,462.74
Andres, Heidi J	105MDH	BRANCH SERVICES LIBRARIAN	MDH111	208	40.00	\$32.7224	\$ 3,403.13
Baca, Carol A	690FCD	OPD ASSISTANT - MAINTENANCE	607111	206	40.00	\$25.2300	\$ 2,623.92
Ballado, Clara	118FPR	BRANCH SERVICES ASSISTANT II	FPR111	207	36.00	\$28.2890	\$ 2,647.85
Bartik, Ericableu L	555CDD	TSD SPEC - COLLECTION DEVELOP	705111	210	40.00	\$39.8091	\$ 4,140.15
Bathgate, Cathy W	107PWR	BRANCH SERVICES ASSISTANT I	PWR111	207	40.00	\$28.1298	\$ 2,925.48
Benisek, Mary E	109PWR	BRANCH SERVICES CLERK	PWR111	205	32.00	\$22.6300	\$ 1,882.82
Benson, Bonnie E	109MDH	BRANCH SERVICES CLERK	MDH111	205	40.00	\$22.6298	\$ 2,353.48
Brennan, Kristin A	107PAS	BRANCH SERVICES ASSISTANT I	PAS111	207	16.00	\$27.0536	\$ 230.02
Brice-Miller, Sandra J	109WVH	BRANCH SERVICES CLERK	WVH111	205	32.00	\$22.6298	\$ 1,882.79
Brich, Joanna	203STV	BRANCH SERVICES CLK SUPERVISOR	STV111	207	40.00	\$28.1298	\$ 2,925.48
Brosowski, Paula J	103BED	BRANCH SERV LIBN SUPERVISOR	BED111	209	40.00	\$35.1494	\$ 3,655.54
Buccilli, Linda	109MAY	BRANCH SERVICES CLERK	MAY111	205	20.00	\$22.6300	\$ 1,176.76
Chatlos, Amy M	103PAS	BRANCH SERV LIBN SUPERVISOR	PAS111	209	40.00	\$35.9873	\$ 3,742.68
Chatlos, Jeffrey	707ITD	ITD SYSTEMS SUPPORT TECH	613111	208	40.00	\$30.2971	\$ 918.87
Colon, Alexis	727ACQ	TSD CLERK - ACQUISITIONS	703111	204	40.00	\$20.2899	\$ 2,110.14
Dehrmann, Sharon	109MDH	BRANCH SERVICES CLERK	MDH111	205	24.00	\$21.8280	\$ 361.41
Doyle, Julia G	107ORG	BRANCH SERVICES ASSISTANT I	ORG111	207	28.00	\$27.8684	\$ 1,648.21
Duong, Linh M	109OLF	BRANCH SERVICES CLERK	OLF111	205	40.00	\$22.6300	\$ 2,353.52
Eberle, Stephanie A	298PWR	PAGE BARGAINING UNIT	PWR111	201	20.00	\$16.7169	\$ 869.28
Embry, Darlene L	109WVH	BRANCH SERVICES CLERK	WVH111	205	36.00	\$22.6300	\$ 2,118.17
Evans, Susan M	726PRO	TSD CLERK - PROCESSING	702111	204	40.00	\$20.2899	\$ 2,110.14
Faldowski, Mark E	103SLN	BRANCH SERV LIBN SUPERVISOR	SLN111	209	40.00	\$35.9874	\$ 3,742.69
Foster, Faye M	716ACQ	TSD ASSIST - ACQUISITIONS	703111	206	40.00	\$24.6553	\$ 1,369.18
Foutz, Jodi L.	612FND	OPD ASSISTANT - ACCOUNTING	601111	206	40.00	\$25.2298	\$ 2,623.88
Franklin, Elisea	118MAY	BRANCH SERVICES ASSISTANT II	MAY111	207	20.00	\$28.7134	\$ 1,493.10
Freeman, Judith F.	109MPL	BRANCH SERVICES CLERK	MPL111	205	28.00	\$22.6300	\$ 1,647.46
Frieson-Howard, Tonya M	726PRO	TSD CLERK - PROCESSING	702111	204	40.00	\$20.2899	\$ 2,110.14
Funk, Mary Jo A	203NRY	BRANCH SERVICES CLK SUPERVISOR	NRY111	207	40.00	\$29.2879	\$ 3,045.94
Gallo, Erminia M	105PWR	BRANCH SERVICES LIBRARIAN	PWR111	208	40.00	\$32.7226	\$ 3,403.15
Gonzalez, Wilfredo	727ACQ	TSD CLERK - ACQUISITIONS	703111	204	40.00	\$20.2899	\$ 2,110.14
Gornall Jr., William Stanley	103IND	BRANCH SERV LIBN SUPERVISOR	IND111	209	40.00	\$35.9873	\$ 3,742.68
Gornall, Stephanie F	118STV	BRANCH SERVICES ASSISTANT II	STV111	207	24.00	\$27.3240	\$ 699.37
Graley, Camille	109BPK	BRANCH SERVICES CLERK	BPK111	205	36.00	\$22.6300	\$ 2,118.17
Grame, Susan M	105OLF	BRANCH SERVICES LIBRARIAN	OLF111	208	40.00	\$30.4519	\$ 1,256.95
Haag, Jennifer A	103FPR	BRANCH SERV LIBN SUPERVISOR	FPR111	209	40.00	\$34.1111	\$ 1,760.64
Haas, Stephen J	103MDH	BRANCH SERV LIBN SUPERVISOR	MDH111	209	40.00	\$33.7780	\$ 1,033.15
Hamm, Susannah L	103PWR	BRANCH SERV LIBN SUPERVISOR	PWR111	209	40.00	\$35.9874	\$ 3,742.69
Haverman, Janet M.	107PAH	BRANCH SERVICES ASSISTANT I	PAH111	207	24.00	\$28.1298	\$ 1,755.29
Howell, Maxine J.	203GFH	BRANCH SERVICES CLK SUPERVISOR	GFH111	207	40.00	\$27.6668	\$ 1,914.29
Isaacs, Barbara J.	103BAY	BRANCH SERV LIBN SUPERVISOR	BAY111	209	40.00	\$35.9873	\$ 3,742.68
Jambor, Lisa A	109NRY	BRANCH SERVICES CLERK	NRY111	205	32.00	\$22.6298	\$ 1,882.79
James, Jeffrey	707ITD	ITD SYSTEMS SUPPORT TECH	613111	208	40.00	\$31.0712	\$ 2,609.50
Jezior, Daniel L.	103NRY	BRANCH SERV LIBN SUPERVISOR	NRY111	209	40.00	\$35.1494	\$ 3,655.54
Johnson, Sylvia E	107BED	BRANCH SERVICES ASSISTANT I	BED111	207	40.00	\$28.1298	\$ 2,925.48
Johnston, Diana L	107PWR	BRANCH SERVICES ASSISTANT I	PWR111	207	32.00	\$28.1298	\$ 2,340.39
Jones, Joseph P	107BKL	BRANCH SERVICES ASSISTANT I	BKL111	207	40.00	\$28.1298	\$ 2,925.48
Kich, Melanie T	109BEA	BRANCH SERVICES CLERK	BEA111	205	32.00	\$22.6300	\$ 1,882.82
Kincer, Laurie B	576LLD	LLD SPECIALIST-WRITING	515111	210	40.00	\$38.9900	\$ 4,054.96
Koustis, Lisa H	109BAY	BRANCH SERVICES CLERK	BAY111	205	36.00	\$21.8280	\$ 542.12
Kozioi, Tracy L.	713CAT	TSD ASSISTANT - CATALOGING	701111	206	40.00	\$24.6553	\$ 1,369.18
Kulaga, Melanie L	109PWR	BRANCH SERVICES CLERK	PWR111	205	40.00	\$22.6300	\$ 2,353.52
Lavelle, Bridget M.	103PAH	BRANCH SERV LIBN SUPERVISOR	PAH111	209	40.00	\$34.9702	\$ 3,636.92
Lindberg, Sara A	105MPL	BRANCH SERVICES LIBRARIAN	MPL111	208	40.00	\$32.7224	\$ 3,403.13
Long, Kathleen	107MDH	BRANCH SERVICES ASSISTANT I	MDH111	207	28.00	\$28.1298	\$ 2,047.84
Louis, Dorothy M	105IND	BRANCH SERVICES LIBRARIAN	IND111	208	40.00	\$32.7226	\$ 3,403.15
Magda, Timothy R	652SHF	DELIVERY DRIVER II	605111	205	40.00	\$22.4722	\$ 2,009.28
Maiden, Narrissa M	203MPL	BRANCH SERVICES CLK SUPERVISOR	MPL111	207	40.00	\$29.2879	\$ 3,045.94
Mastney, Nancy E	109STV	BRANCH SERVICES CLERK	STV111	205	40.00	\$22.6300	\$ 2,353.52
Mathieson, Cynthia G	203SEU	BRANCH SERVICES CLK SUPERVISOR	SEU111	207	40.00	\$29.2879	\$ 3,045.94
Matsko, Julianne A	105MAY	BRANCH SERVICES LIBRARIAN	MAY111	208	40.00	\$31.3702	\$ 3,262.52
McNally, David M	103BCH	BRANCH SERV LIBN SUPERVISOR	BCH111	209	40.00	\$34.9702	\$ 3,636.92
Means, Tina M	726PRO	TSD CLERK - PROCESSING	702111	204	40.00	\$20.2899	\$ 2,110.14
Merlene, Katherine R	103ORG	BRANCH SERV LIBN SUPERVISOR	ORG111	209	40.00	\$34.1111	\$ 1,760.64

Name	Job Code	Job Description	Home Department	Grade	Standard Hours	Old Hourly Rate	Payout Over Maximum
Mihelich, Joni J	103CHF	BRANCH SERV LIBN SUPERVISOR	CHF111	209	40.00	\$34.9702	\$ 3,636.92
Minich, Stacy A.	713CAT	TSD ASSISTANT - CATALOGING	701111	206	40.00	\$24.6553	\$ 1,369.18
Morrell, Linda S	109PWR	BRANCH SERVICES CLERK	PWR111	205	24.00	\$22.6300	\$ 1,412.11
Morris, Melissa C	118MPL	BRANCH SERVICES ASSISTANT II	MPL111	207	40.00	\$26.8307	\$ 88.25
Moscollic, Kelly	755TSD	TSD CLERK	702111	204	40.00	\$20.2899	\$ 2,110.14
Mural, Andrea I	755TSD	TSD CLERK	702111	204	40.00	\$20.2899	\$ 2,110.14
Neuman, Karen E.	109MAY	BRANCH SERVICES CLERK	MAY111	205	40.00	\$22.6300	\$ 2,353.52
Olexo, Kurtis T	729ACQ	TSD ASSIST - RETURNS	703111	206	40.00	\$24.0791	\$ 110.75
Palker, Karen L.	707ITD	ITD SYSTEMS SUPPORT TECH	613111	208	40.00	\$30.2971	\$ 918.87
Pandya, Robin T	105MAY	BRANCH SERVICES LIBRARIAN	MAY111	208	40.00	\$32.7226	\$ 3,403.15
Parker, Lynn M.	203ORG	BRANCH SERVICES CLK SUPERVISOR	ORG111	207	40.00	\$28.1642	\$ 2,929.08
Parojcic, Cheryl	118BEA	BRANCH SERVICES ASSISTANT II	BEA111	207	40.00	\$28.7134	\$ 2,986.19
Pawuk, Michael G	105BKL	BRANCH SERVICES LIBRARIAN	BKL111	208	40.00	\$34.9700	\$ 3,636.88
Phillips, Ian R	105PWR	BRANCH SERVICES LIBRARIAN	PWR111	208	40.00	\$32.7223	\$ 3,403.12
Piskac, Laura	105NRY	BRANCH SERVICES LIBRARIAN	NRY111	208	40.00	\$31.9493	\$ 3,322.73
Princic, Carolyn R	118CHF	BRANCH SERVICES ASSISTANT II	CHF111	207	24.00	\$28.1298	\$ 1,755.29
Protiva, Timothy	103STV	BRANCH SERV LIBN SUPERVISOR	STV111	209	40.00	\$35.9874	\$ 3,742.69
Pruitt, Charity	107MPL	BRANCH SERVICES ASSISTANT I	MPL111	207	16.00	\$28.1300	\$ 1,170.21
Rainey, Barbara A	109MDH	BRANCH SERVICES CLERK	MDH111	205	32.00	\$22.6298	\$ 1,882.79
Rapacki, Michelle L	107STV	BRANCH SERVICES ASSISTANT I	STV111	207	40.00	\$28.1298	\$ 2,925.48
Riba, Scott C	653SHP	SORTER	605111	203	40.00	\$18.2000	\$ 1,892.80
Rini, Denise M	707ITD	ITD SYSTEMS SUPPORT TECH	613111	208	40.00	\$30.2971	\$ 918.87
Roach, Kathleen M	103IND	BRANCH SERV LIBN SUPERVISOR	IND111	209	40.00	\$34.1110	\$ 1,760.42
Rogers, Marya S	103WVH	BRANCH SERV LIBN SUPERVISOR	WVH111	209	40.00	\$34.9702	\$ 3,636.92
Salsgiver, Candice L	572LLD	LLD Clerk- IT Literacy	506111	205	40.00	\$22.6298	\$ 2,353.48
Sandy, Joyce D	107BAY	BRANCH SERVICES ASSISTANT I	BAY111	207	32.00	\$28.1298	\$ 2,340.39
Sanek, Shannon C	102PAS	BRANCH SERV LIBN I GENERALIST	PAS111	208	40.00	\$31.3702	\$ 3,262.52
Sawczak, Diana L	714CDD	TSD ASSISTANT - SERIALS	701111	206	40.00	\$25.2298	\$ 2,623.88
Shafer, Dale C	624FCD	MAINTENANCE TECHNICIAN - HVAC	607111	209	40.00	\$34.9702	\$ 3,636.92
Shaw, Peggy L	537LLD	LLD CLK YTH LITERACY&OUTREACH	504111	205	40.00	\$21.7203	\$ 367.14
Shimko, Judith A	109IND	BRANCH SERVICES CLERK	IND111	205	32.00	\$22.4955	\$ 1,648.14
Shinkim, Young Hee	107ORG	BRANCH SERVICES ASSISTANT I	ORG111	207	28.00	\$27.8685	\$ 1,648.36
Slapnik, Diane M	203CHF	BRANCH SERVICES CLK SUPERVISOR	CHF111	207	40.00	\$29.2879	\$ 3,045.94
Stacho, Tamera L	727ACQ	TSD CLERK - ACQUISITIONS	703111	204	40.00	\$20.2899	\$ 2,110.14
Steiner, Sandra M	109MAY	BRANCH SERVICES CLERK	MAY111	205	28.00	\$21.8280	\$ 421.65
Stonitsch, Sandra R	109BPK	BRANCH SERVICES CLERK	BPK111	205	28.00	\$22.6300	\$ 1,647.46
Stopper, Regina M	103BRV	BRANCH SERV LIBN SUPERVISOR	BRV111	209	40.00	\$34.9702	\$ 3,636.92
Stutzman, Marie	109FPR	BRANCH SERVICES CLERK	FPR111	205	40.00	\$22.6300	\$ 2,353.52
Szabo, Deborah L	107BKL	BRANCH SERVICES ASSISTANT I	BKL111	207	40.00	\$28.1298	\$ 2,925.48
Tecco, Vickie	109MAY	BRANCH SERVICES CLERK	MAY111	205	40.00	\$22.6300	\$ 2,353.52
Thompson, Terri M	699FCD	OPD ASSISTANT - PROJECTS	602111	206	40.00	\$25.2298	\$ 2,623.88
Timko, Heather A	103STV	BRANCH SERV LIBN SUPERVISOR	STV111	209	40.00	\$34.9702	\$ 3,636.92
Tomaselli, Frank	109PWR	BRANCH SERVICES CLERK	PWR111	205	40.00	\$22.6300	\$ 2,353.52
Toth, Gail M	105BEA	BRANCH SERVICES LIBRARIAN	BEA111	208	40.00	\$30.1051	\$ 499.54
Toth, Karen S	109PWR	BRANCH SERVICES CLERK	PWR111	205	24.00	\$22.6298	\$ 1,412.09
Tracz, Catherine M	105PAS	BRANCH SERVICES LIBRARIAN	PAS111	208	40.00	\$32.7224	\$ 3,403.13
Wallace, Candice L	298PWR	PAGE BARGAINING UNIT	PWR111	201	40.00	\$17.4070	\$ 1,810.33
Warminski, Marge	532LLD	LLD CLERK YOUTH PROGRAMMING	505111	205	40.00	\$22.6298	\$ 2,353.48
Weiss, Richard H	624FCD	MAINTENANCE TECHNICIAN - HVAC	607111	209	40.00	\$34.9702	\$ 3,636.92
Weitendorf, Matthew J	118BCH	BRANCH SERVICES ASSISTANT II	BCH111	207	40.00	\$28.1300	\$ 2,925.52
Whittaker, Martha	109MPL	BRANCH SERVICES CLERK	MPL111	205	28.00	\$22.6300	\$ 1,647.46
Wiggins, Christy L	118BEA	BRANCH SERVICES ASSISTANT II	BEA111	207	20.00	\$28.7134	\$ 1,493.10
Wilson, Alvin C	592LLD	CAREER SERVICES COACH	508111	207	40.00	\$27.3841	\$ 1,296.87
Wilson, Marie L	105GAT	BRANCH SERVICES LIBRARIAN	GAT111	208	20.00	\$31.9493	\$ 1,661.36
Wires, Cheryl L.	107MDH	BRANCH SERVICES ASSISTANT I	MDH111	207	24.00	\$28.1298	\$ 1,755.29
Wlodarczak, Benjamin J	118NRY	BRANCH SERVICES ASSISTANT II	NRY111	207	40.00	\$27.3662	\$ 1,257.78
Woodruff, Lisa M	118NOL	BRANCH SERVICES ASSISTANT II	NOL111	207	28.00	\$28.7134	\$ 2,090.34
Wurch, Lisa	763ITD	ITD ASSISTANT	611111	206	40.00	\$25.1503	\$ 2,450.26
Zukauckas, Julie A	105BRV	BRANCH SERVICES LIBRARIAN	BRV111	208	40.00	\$31.3702	\$ 3,262.52
Zurowski, Ronald R	537LLD	LLD CLK YTH LITERACY&OUTREACH	504111	205	40.00	\$22.6300	\$ 2,353.52

## Financial Statement Analysis

April 2023

### **Revenues**

We received small distributions for both of our property tax levies (2.5 and 1.0 Mills) totaling \$13,779. This is the settlement of our funds for the first half of the year. The next amounts we receive will be advances against the second half of the year.

Our monthly distribution for the PLF was received in the amount of \$1,729,071. We will continue to track those amounts monthly, as we did last year. Based on a comparison to last year, this distribution was slightly larger than the amount received in April 2022.

Patron Fines and Fees collected in April were up from last year. Once again, we saw an increase in passport fees for the month based on what we saw last year.

The remainder of the revenue accounts are where we would expect them to be four months into our fiscal year.

### **Expenses**

The Salaries and Benefits accounts for four months into our fiscal year are within budget. The Insurance Benefits account shows over 34.5% spent. In January each year, the Library funds a portion of employee health savings accounts for those who chose that type of healthcare coverage. As reported in the past, this amount would reflect a more normal percentage after a couple of months into our fiscal year and that has now taken place.

The Library Materials accounts reflect an overall expense and encumbrance of 45.5%. This is typical as the beginning of the year is a larger buying time for materials.

Some of the expense accounts show a larger percentage expensed and encumbered. This reflects the blanket purchase orders for the year, which increases the encumbrances.

### **Investments**

There was one purchase of Commercial Paper and two Certificates of Deposit purchased for the month as follows:

Wells Fargo Securities \$250,000 at a yield of 5.41%

Multi-Bank Securities \$244,000 at a yield of 4.55%

Multi-Bank Securities \$249,000 at a yield of 4.80%

**Transfers and Advances**

There were two transfers for the month:

\$884.66 from the General Fund into ASPIRE for a match for the SNAP program.

\$57,560.00 from the General Fund into ASPIRE for our third quarter match.

CUYAHOGA COUNTY PUBLIC LIBRARY									General Fund	
REVENUE									33.3% of Year	
Fiscal 2023 -April										
Acct. No.	General Fund Line Item Description	2023 Revenue	2022 Final Revenue	2023 MTD Received	2022 MTD Received	2023 YTD Received	2022 YTD Received	2023 % Received	2023 Balance	Notes
1200	General Property Taxes	\$58,128,450.00	\$58,211,919.16	\$13,778.53	\$14,658.34	\$32,306,808.02	\$31,655,335.63	55.6%	(\$25,821,641.98)	
	Gen Prop Taxes-Rel Estate 2.5 Mills	\$39,428,450.00	\$39,468,008.53	\$9,106.75	\$9,740.00	\$21,965,872.63	\$21,511,397.15	55.7%	(\$17,462,577.37)	
	Gen Prop Taxes-Rel Estate 1.0 Mills	\$18,700,000.00	\$18,743,910.63	\$4,671.78	\$4,918.34	\$10,340,935.39	\$10,143,938.48	55.3%	(\$8,359,064.61)	
1250	Intergovernmental	\$30,654,620.75	\$31,116,767.95	\$1,729,071.47	\$4,088,182.54	\$8,254,910.09	\$10,281,718.75	26.9%	(\$22,399,710.66)	
	Public Library Fund	\$25,883,070.75	\$26,345,222.57	\$1,729,071.47	\$1,716,788.37	\$8,253,192.53	\$7,910,324.58	31.9%	(\$17,629,878.22)	
	Property Taxes	\$4,771,550.00	\$4,771,545.38	\$0.00	\$2,371,394.17	\$1,717.56	\$2,371,394.17	0.0%	(\$4,769,832.44)	
2200	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
2300	Local Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
3100	Patron Fines & Fees	\$800,000.00	\$903,319.09	\$107,943.67	\$84,660.74	\$530,144.75	\$310,263.46	66.3%	(\$269,855.25)	
	Fines and Fees Income	\$50,000.00	\$50,060.47	\$4,623.00	\$2,700.74	\$10,641.33	\$22,383.46	21.3%	(\$39,358.67)	
	Passport Fee	\$559,400.00	\$627,570.00	\$73,220.00	\$59,640.00	\$379,715.00	\$212,870.00	67.9%	(\$179,685.00)	
	Passport Photo Fee	\$180,000.00	\$216,220.00	\$26,260.00	\$20,570.00	\$129,390.00	\$71,960.00	71.9%	(\$50,610.00)	
	Electric Vehicle Charging	\$600.00	\$562.37	\$78.17	\$0.00	\$147.92	\$0.00	0.0%	(\$452.08)	
	Meeting Room Rental Fees	\$10,000.00	\$8,906.25	\$3,762.50	\$1,750.00	\$10,250.50	\$3,050.00	102.5%	\$250.50	
4000	Interest	\$300,000.00	\$332,469.88	\$60,662.36	\$5,851.79	\$156,989.21	\$11,613.67	52.3%	(\$143,010.79)	
5500	Services Provided Other Entities	\$5,000.00	\$6,006.00	\$2,682.00	\$718.00	\$3,818.15	\$4,972.00	76.4%	(\$1,181.85)	
6100	Restricted Gifts	\$0.00	\$149,414.22	\$0.00	\$6,585.79	\$0.00	\$6,654.22	0.0%	\$0.00	
6500	Unrestricted Gifts	\$100,000.00	\$1,158.04	\$0.00	\$0.00	\$9,333.25	\$124.22	9.3%	(\$90,666.75)	
8100	Sale of Property	\$25,000.00	\$21,432.77	\$0.00	\$0.00	\$4,041.23	\$120.00	16.2%	(\$20,958.77)	
8200	Sale of Resale Supplies	\$87,220.00	\$83,754.94	\$7,887.73	\$7,390.33	\$34,840.38	\$23,490.71	39.9%	(\$52,379.62)	
8300	Rental of Real Property	\$23,110.00	\$21,180.50	\$1,925.50	\$1,925.50	\$5,776.50	\$5,776.50	0.0%	(\$17,333.50)	
8700	Refunds and Reimbursements	\$152,670.00	\$233,593.94	\$2,059.69	\$2.50	\$33,218.15	\$20,113.31	21.8%	(\$119,451.85)	
8900	Miscellaneous	\$12,000.00	\$18,620.39	\$0.00	\$0.00	\$2,461.92	\$2,380.81	20.5%	(\$9,538.08)	
9800	Advances In	\$45,540.85	\$146,396.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	(\$45,540.85)	
9900	Transfers In	\$0.00	\$68,881.01	\$0.00	\$0.00	\$0.00	\$653.47	0.0%	\$0.00	
	Carryover	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00	100.0%	\$0.00	
TOTAL -- General Fund		\$90,833,611.60	\$91,814,913.89	\$1,926,010.95	\$4,209,975.53	\$41,842,341.65	\$42,823,216.75	46.1%	(\$48,991,269.95)	
TOTAL -- Capital Fund - 402		\$750,000.00	\$19,514,789.94	\$100,211.08	\$376,729.61	\$429,178.44	\$582,677.68	57.2%	(\$320,821.56)	
TOTAL -- Note Retirement Fund - 301		\$4,497,008.77	\$4,481,224.54	\$18,631.87	\$0.00	\$4,480,975.12	\$0.00	99.6%	(\$16,033.65)	
TOTAL -- Trust Fund (Regular) - 701		\$25,000.00	\$102,194.12	\$1,926.89	\$1,526.05	\$7,274.01	\$34,771.46	29.1%	(\$17,725.99)	
TOTAL -- Trust Fund (Special) - 702		\$65,000.00	\$69,759.16	\$6,389.80	\$488.36	\$24,613.64	\$1,145.38	37.9%	(\$40,386.36)	
TOTAL -- Endowment Fund - 801		\$250.00	\$326.63	\$73.42	\$6.49	\$278.36	\$15.06	111.3%	\$28.36	
TOTAL -- Agency Fund (FSA) - 901		\$80,000.00	\$86,002.50	\$8,743.19	\$7,097.84	\$34,790.79	\$28,895.52	43.5%	(\$45,209.21)	
TOTAL -- Libraries Accelerated Learning - 222		\$428,157.56	\$0.00	\$31,684.48	\$0.00	\$31,684.48	\$0.00	7.4%	(\$396,473.08)	
TOTAL -- Project Build - 223		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- My Com Neighborhood - 242		\$0.00	\$32,499.67	\$0.00	\$0.00	\$0.00	\$32,499.67	0.0%	\$0.00	
TOTAL -- Memory Lab Grant - 243		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- WVH Garden Grant - 244		\$0.00	\$2,000.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0.0%	\$0.00	
TOTAL -- Adult Education Services - 247		\$922,356.62	\$1,670,824.11	\$187,806.07	\$13,710.57	\$559,362.52	\$390,649.30	60.6%	(\$362,994.10)	
TOTAL -- Family Engagement - 249		\$272,152.00	\$147,299.05	\$0.00	\$0.00	\$58,081.34	\$32,000.00	21.3%	(\$214,070.66)	
TOTAL -- IPAD Lab - 253		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- Food & Culinary Literacy Program		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL -- Hotspot Lending Program		\$120,000.00	\$255,170.28	\$0.00	\$0.00	\$0.00	\$125,000.00	0.0%	(\$120,000.00)	
TOTAL --Digital Literacy- 265		\$0.00	\$91,000.00	\$0.00	\$0.00	\$33,250.00	\$33,250.00	0.0%	\$33,250.00	
TOTAL --OH EPA Charging Station- 266		\$0.00	\$26,806.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	
TOTAL --SLN Innovaton Center- 267		\$850,000.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	\$0.00	0.0%	(\$600,000.00)	
TOTAL -- Student Success - 270		\$279,917.25	\$211,726.90	\$0.00	\$0.00	\$55,000.00	\$60,000.00	19.6%	(\$224,917.25)	
TOTAL -- Summer Camps - 280		\$0.00	\$98,946.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.0%	\$0.00	
TOTAL -- Special School Program. - 293		\$39,297.25	\$118,567.15	\$0.00	\$5,366.54	\$15,839.84	\$12,962.63	40.3%	(\$23,457.41)	
GRAND TOTAL -- All Funds		\$99,162,751.05	\$118,724,049.94	\$2,531,477.75	\$4,616,400.99	\$47,822,670.19	\$44,168,583.45	48.2%	(\$51,340,080.86)	



CUYAHOGA COUNTY PUBLIC LIBRARY												
BUDGET EXPENDITURE STATUS												
Fiscal 2023 April												
33.3% of Year												
Acct. No.	General Fund Line Item Description	2023 Appropriation	2022 C/O Encumbrance	2022 Final Expended	2023 MTD Expended	2022 MTD Expended	2023 YTD Expended	2022 YTD Expended	2023 Enc + PY Enc	2023 Exp+Enc	2023% Exp+Enc	2023 Balance
1000s	SALARIES & BENEFITS	46.6%										
1110	Salaries	\$30,800,000.00	\$0.00	\$29,339,850.22	\$2,579,958.70	\$2,402,801.75	\$10,728,610.13	\$10,021,658.58	\$0.00	\$10,728,610.13	34.8%	\$20,071,389.87
1400	Retirement Benefits-Employer	\$4,311,302.00	\$0.00	\$4,101,309.03	\$365,905.31	\$334,988.85	\$1,507,475.11	\$1,411,025.86	\$0.00	\$1,507,475.11	35.0%	\$2,803,826.89
1600	Insurance Benefits-Employer	\$7,116,260.00	\$0.00	\$6,597,211.16	\$504,636.58	\$520,360.61	\$2,454,238.87	\$2,504,261.10	\$0.00	\$2,454,238.87	34.5%	\$4,662,021.13
1900	Other Employee Benefits	\$72,438.00	\$0.00	\$23,378.67	\$811.00	\$725.00	\$22,355.69	\$4,046.75	\$0.00	\$22,355.69	30.9%	\$50,082.31
	SUBTOTAL -- SALARIES & BENEFITS	\$42,300,000.00	\$0.00	\$40,061,749.08	\$3,451,311.59	\$3,258,876.21	\$14,712,679.80	\$13,940,992.29	\$0.00	\$14,712,679.80	34.8%	\$27,587,320.20
2000s	SUPPLIES	1.7%										
2100	General Administrative Supplies	\$922,450.00	\$69,065.15	\$769,369.23	\$32,205.37	\$66,665.50	\$211,451.55	\$225,481.38	\$406,042.64	\$617,494.19	62.3%	\$374,020.96
2200	Property Maintenance & Repair Supplies	\$427,805.00	\$1,958.38	\$327,216.72	\$20,049.36	\$59,564.11	\$133,538.35	\$131,787.91	\$294,633.38	\$428,171.73	99.6%	\$1,591.65
2300	Motor Equipment Fuel & Supplies	\$102,680.00	\$700.00	\$88,557.77	\$6,721.29	\$8,109.64	\$32,723.18	\$29,703.87	\$70,653.84	\$103,377.02	100.0%	\$2.98
2500	Supplies for Resale	\$60,065.00	\$0.00	\$60,065.00	\$0.00	\$4,640.00	\$0.00	\$8,700.00	\$50,000.00	\$50,000.00	83.2%	\$10,065.00
	SUBTOTAL -- SUPPLIES	\$1,513,000.00	\$71,723.53	\$1,245,208.72	\$58,976.02	\$138,979.25	\$377,713.08	\$395,673.16	\$821,329.86	\$1,199,042.94	75.7%	\$385,680.59
3000s	PURCHASED & CONTRACTED SERVICES	16.8%										
3100	Travel & Meeting Expenses	\$180,185.00	\$0.00	\$122,327.10	\$6,834.52	\$14,355.23	\$18,085.90	\$23,693.42	\$0.00	\$18,085.90	10.0%	\$162,099.10
3200	Communications-Printing & Publications	\$1,313,315.00	\$0.00	\$1,398,864.02	\$87,050.77	\$129,742.86	\$447,876.60	\$380,391.41	\$571,705.40	\$1,019,582.00	77.6%	\$293,733.00
3300	Property Maintenance & Repair Service	\$5,368,587.00	\$428,508.76	\$5,785,426.62	\$395,229.92	\$613,420.28	\$1,858,714.03	\$1,523,949.82	\$2,969,212.50	\$4,827,926.53	83.3%	\$969,169.23
3400	Insurance	\$377,300.00	\$0.00	\$362,738.44	\$59,220.00	\$0.00	\$64,590.00	\$56,382.00	\$312,710.00	\$377,300.00	100.0%	\$0.00
3500	Rents and Leases	\$1,158,285.00	\$24,500.00	\$612,860.85	\$45,093.00	\$2,970.88	\$408,093.26	\$263,425.41	\$772,358.68	\$1,180,451.94	99.8%	\$2,333.06
3600	Utilities	\$1,697,025.00	\$0.00	\$1,425,946.05	\$125,364.52	\$117,927.33	\$524,078.37	\$487,259.33	\$0.00	\$524,078.37	30.9%	\$1,172,946.63
3700	Professional Services	\$2,478,042.00	\$495,427.17	\$3,067,294.75	\$66,470.61	\$97,033.86	\$980,273.79	\$964,601.91	\$1,923,440.82	\$2,903,714.61	97.7%	\$69,754.56
3900	Other Contracted Services	\$2,702,261.00	\$274,025.00	\$2,058,335.57	\$322,883.30	\$173,047.47	\$1,396,965.69	\$1,094,009.40	\$1,579,001.63	\$2,975,967.32	100.0%	\$318.68
	SUBTOTAL -- CONTRACTED SERVICES	\$15,275,000.00	\$1,222,460.93	\$14,833,793.40	\$1,108,146.64	\$1,148,497.91	\$5,698,677.64	\$4,793,712.70	\$8,128,429.03	\$13,827,106.67	83.8%	\$2,670,354.26
4000s	LIBRARY MATERIALS & INFORMATION	11.0%										
4100	Books & Pamphlets	\$6,774,000.00	\$346,645.84	\$7,552,274.61	\$437,192.46	\$493,303.27	\$2,822,782.08	\$2,852,483.88	\$878,963.41	\$3,701,745.49	52.0%	\$3,418,900.35
4200	Periodicals	\$160,000.00	\$0.00	\$175,194.91	\$462.25	\$462.25	\$13,947.87	\$2,415.33	\$0.00	\$13,947.87	8.7%	\$146,052.13
4300	Audiovisual Material	\$1,729,000.00	\$150,781.82	\$1,038,259.67	\$62,157.35	\$97,232.11	\$396,885.30	\$369,395.47	\$223,861.34	\$620,746.64	33.0%	\$1,259,035.18
4500	Computer Services & Information	\$1,300,000.00	\$0.00	\$1,226,758.65	\$105,911.59	\$113,550.36	\$367,458.14	\$485,287.65	\$65,013.60	\$432,471.74	33.3%	\$867,528.26
4700	Library Material Repair & Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
4900	Library Materials-Other	\$37,000.00	\$7,010.00	\$55,585.45	\$6,537.36	\$4,599.26	\$17,596.05	\$12,137.17	\$7,453.33	\$25,049.38	56.9%	\$18,960.62
	SUBTOTAL -- LIBRARY MATERIALS	\$10,000,000.00	\$504,437.66	\$10,048,073.29	\$612,261.01	\$709,147.25	\$3,618,669.44	\$3,721,719.50	\$1,175,291.68	\$4,793,961.12	45.6%	\$5,710,476.54
5000s	CAPITAL OUTLAY	7.3%										
5100	Purchase of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
5400	Building Improvements	\$512,280.00	\$49,627.00	\$218,285.88	\$23,274.00	\$0.00	\$33,679.00	\$5,500.00	\$528,228.00	\$561,907.00	100.0%	\$0.00
5500	Furniture & Equipment	\$5,847,780.00	\$1,219,564.42	\$1,279,607.57	\$53,610.89	\$289,819.92	\$327,597.41	\$458,510.83	\$2,783,247.24	\$3,110,844.65	44.0%	\$3,956,499.77
5700	Motor Vehicles	\$251,940.00	\$38,085.00	\$63,706.05	\$0.00	\$45,002.00	\$125,002.20	\$45,002.00	\$164,480.00	\$289,482.20	0.0%	\$542.80
	SUBTOTAL -- CAPITAL OUTLAY	\$6,612,000.00	\$1,307,276.42	\$1,561,599.50	\$76,884.89	\$334,821.92	\$486,278.61	\$509,012.83	\$3,475,955.24	\$3,962,233.85	50.0%	\$3,957,042.57
7000s	OTHER OBJECTS	0.1%										
7100	Dues and Memberships	\$61,450.00	\$0.00	\$67,547.92	\$3,175.00	\$1,668.00	\$43,659.03	\$43,230.92	\$5,400.00	\$49,059.03	79.8%	\$12,390.97
7200	Taxes and Assessments	\$31,945.00	\$0.00	\$29,889.54	\$2,906.61	\$2,397.34	\$16,087.20	\$11,041.24	\$0.00	\$16,087.20	50.4%	\$15,857.80
7500	Refunds and Reimbursements	\$3,310.00	\$0.00	\$3,347.95	\$66.38	\$40.03	\$2,245.88	\$1,707.47	\$0.00	\$2,245.88	67.9%	\$1,064.12
7900	Other Miscellaneous Expenses	\$3,295.00	\$2,000.00	\$2,607.71	\$63.25	\$0.00	\$2,847.49	\$419.21	\$2,000.00	\$4,847.49	91.5%	\$447.51
	SUBTOTAL -- OTHER OBJECTS	\$100,000.00	\$2,000.00	\$103,393.12	\$6,211.24	\$4,105.37	\$64,839.60	\$56,398.84	\$7,400.00	\$72,239.60	70.8%	\$29,760.40
8000s	CONTINGENCY	0.1%										
8999	Contingency	\$133,611.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$133,611.60
	SUBTOTAL -- CONTINGENCY	\$133,611.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$133,611.60
9000s	TRANSFERS OUT	16.4%										
9899	Advances to Other Funds	\$0.00	\$0.00	\$45,540.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
9999	Transfers to Other Funds	\$14,900,000.00	\$0.00	\$23,457,520.92	\$58,444.66	\$2,612.98	\$4,521,216.12	\$96,919.44	\$0.00	\$4,521,216.12	30.3%	\$10,378,783.88
	SUBTOTAL -- TRANSFERS OUT	\$14,900,000.00	\$0.00	\$23,503,061.77	\$58,444.66	\$2,612.98	\$4,521,216.12	\$96,919.44	\$0.00	\$4,521,216.12	30.3%	\$10,378,783.88
	GRAND TOTAL -- General Fund	\$90,833,611.60	\$3,107,898.54	\$91,356,878.88	\$5,372,236.05	\$5,597,040.89	\$29,480,074.29	\$23,514,428.76	\$13,608,405.81	\$43,088,480.10	45.9%	\$50,853,030.04

CUYAHOGA COUNTY PUBLIC LIBRARY												
BUDGET EXPENDITURE STATUS												
Fiscal 2023 April												
33.3% of Year												
FUND	Line Item Description	2023 Appropriation	2022 C/O Encumbrance	2022 Final Expended	2023 MTD Expended	2022 MTD Expended	2023 YTD Expended	2022 YTD Expended	2023 ENC + PY Enc	2023 Exp+Enc	2023 % Exp+Enc	2023 Balance
222	TOTAL -- Libraries Accelerated Learning	\$428,157.56	\$0.00	\$0.00	\$24,161.95	\$0.00	\$55,846.43	\$0.00	\$23,402.60	\$79,249.03	18.5%	\$348,908.53
223	TOTAL -- Project Build	\$25,622.89	\$0.00	\$14,990.20	\$35.98	\$13,647.33	\$35.98	\$14,965.50	\$103.40	\$139.38	0.5%	\$25,483.51
242	TOTAL -- MyCom Neighborhood	\$1,154.61	\$0.00	\$80,351.51	\$0.00	\$0.00	\$1,154.61	\$80,351.51	\$0.00	\$1,154.61	0.0%	\$0.00
244	TOTAL -- WVH Garden Grant	\$1,075.86	\$0.00	\$1,970.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$1,075.86
247	TOTAL -- Adult Education Services	\$1,186,254.75	\$0.00	\$1,599,840.58	\$191,324.93	\$103,684.05	\$568,866.94	\$494,268.59	\$35,218.28	\$604,085.22	50.9%	\$582,169.53
249	TOTAL -- Family Engagement	\$309,066.50	\$0.00	\$165,384.55	\$15,782.03	\$572.42	\$65,284.41	\$25,248.31	\$71,386.51	\$136,670.92	0.0%	\$172,395.58
253	TOTAL -- IPAD Lab	\$0.00	\$0.00	\$33.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00
256	TOTAL -- Food & Culinary Literacy Programs	\$32,001.35	\$0.00	\$1,064.08	\$477.37	\$0.00	\$1,986.90	\$0.00	\$0.00	\$1,986.90	6.2%	\$30,014.45
257	TOTAL -- Hotspot Lending Program	\$130,170.28	\$0.00	\$245,000.00	\$9,182.00	\$0.00	\$39,145.33	\$28,619.60	\$50,854.67	\$90,000.00	69.1%	\$40,170.28
265	TOTAL --Digital Literacy	\$101,808.65	\$0.00	\$222,668.71	\$7,825.37	\$27,384.74	\$34,229.37	\$117,194.36	\$0.00	\$34,229.37	33.6%	\$67,579.28
266	TOTAL --OH EPA Charging Station Grant	\$0.00	\$0.00	\$26,806.00	\$0.00	\$0.00	\$0.00	\$15,930.00	\$0.00	\$0.00	0.0%	\$0.00
267	TOTAL -- SLN Innovation Center	\$850,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325,250.00	\$325,250.00		\$524,750.00
270	TOTAL -- Student Success	\$280,417.25	\$0.00	\$215,204.29	\$30,750.33	\$21,898.75	\$126,379.68	\$87,022.03	\$7,676.35	\$134,056.03	47.8%	\$146,361.22
280	TOTAL -- Summer Camps	\$61,067.82	\$0.00	\$37,878.18	\$1,927.78	\$3,630.00	\$1,927.78	\$3,630.00	\$37,802.37	\$39,730.15	0.0%	\$21,337.67
293	TOTAL -- Special School Programming	\$39,297.25	\$0.00	\$182,764.37	\$35.00	\$12,160.44	\$7,535.00	\$46,581.25	\$148.42	\$7,683.42	19.6%	\$31,613.83
301	TOTAL -- Note Retirement Fund	\$4,527,878.00	\$0.00	\$4,498,249.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$4,527,878.00
402	TOTAL -- Capital Fund	\$10,000,000.00	\$1,568,874.76	\$4,789,536.46	\$70,332.28	\$711,419.54	\$701,214.43	\$2,075,115.44	\$1,080,229.00	\$1,781,443.43	15.4%	\$9,787,431.33
701	TOTAL -- Trust Fund (Regular)	\$140,000.00	\$2,352.98	\$324,591.31	\$3,978.52	\$222,077.27	\$20,145.78	\$239,968.22	\$10,584.52	\$30,730.30	21.6%	\$111,622.68
702	TOTAL -- Trust Fund (Special)	\$850,000.00	\$0.00	\$158,969.10	\$0.00	\$138,944.95	\$0.00	\$138,944.95	\$0.00	\$0.00	0.0%	\$850,000.00
801	TOTAL -- Endowment Fund	\$2,500.00	\$322.19	\$2,094.09	\$114.54	\$325.88	\$1,334.95	\$900.54	\$1,034.13	\$2,369.08	83.9%	\$453.11
901	TOTAL -- Agency Fund (FSA)	\$100,000.00	\$0.00	\$117,085.27	\$9,768.22	\$8,863.12	\$44,284.90	\$27,588.03	\$0.00	\$44,284.90	44.3%	\$55,715.10
	GRAND TOTAL -- All Funds	\$19,066,472.77	\$1,571,549.93	\$12,684,482.70	\$365,696.30	\$1,264,608.49	\$1,669,372.49	\$3,396,328.33	\$1,643,690.25	\$3,313,062.74	16.1%	\$17,324,959.96

<b>CUYAHOGA COUNTY PUBLIC LIBRARY</b>							
<b>Capital Fund Balances</b>							
<b>Fiscal 2023 -April</b>							
<b>FUND</b>	<b>CC</b>	<b>Project Budget</b>	<b>2023 Expenditures</b>	<b>Expenditures To Date (1)</b>	<b>Encumbered &amp; Unpaid (2)</b>	<b>Project Balance (3)</b>	<b>STATUS</b>
<b>Capital Fund - 402</b>							
Brecksville	013	\$800,000.00	\$26,176.58	\$32,886.58	\$9,943.42	\$757,170.00	
Brooklyn	019	\$17,500,000.00	\$359,636.75	\$661,294.52	\$646,519.98	\$16,192,185.50	
North Olmsted	046	\$382,000.00	\$107,028.45	\$144,919.51	\$200,603.55	\$36,476.94	
<b>Total Capital Fund - 402</b>		<b>\$18,682,000.00</b>	<b>\$492,841.78</b>	<b>\$839,100.61</b>	<b>\$857,066.95</b>	<b>\$16,985,832.44</b>	



CUYAHOGA COUNTY PUBLIC LIBRARY				
All Funds Cash Balance				
Fiscal 2023 --April				
Fund	Beginning Cash Balance	Receipts To Date	Expenditures To Date	Cash Balance
General Fund	\$3,607,898.54	\$41,342,341.65	\$29,480,074.29	\$15,470,165.90
Debt Service	\$30,869.23	\$4,480,975.12	\$0.00	\$4,511,844.35
Capital Fund - 402	\$48,515,463.59	\$429,178.44	\$701,214.43	\$48,243,427.60
Trust Fund - Regular	\$271,514.37	\$7,274.01	\$20,145.78	\$258,642.60
Trust Fund - Special	\$1,389,245.20	\$24,613.64	\$0.00	\$1,413,858.84
Endowment Fund	\$17,503.65	\$278.36	\$1,334.95	\$16,447.06
Agency Fund	\$21,199.57	\$34,790.79	\$44,284.90	\$11,705.46
Libraries Accelerated Learning	\$0.00	\$31,684.48	\$55,846.43	(\$24,161.95)
Project Build	\$25,622.89	\$0.00	\$35.98	\$25,586.91
Keybank FNDTH College Prep/Entrepreneurship	\$0.00	\$0.00	\$0.00	\$0.00
MyCom Neighborhood	\$1,154.61	\$0.00	\$1,154.61	(\$0.00)
Memory Lab Grant	\$0.00	\$0.00	\$0.00	\$0.00
WVH Garden Grant	\$1,075.86	\$0.00	\$0.00	\$1,075.86
Adult Education Services (AES)	\$263,898.13	\$559,362.52	\$568,866.94	\$254,393.71
Family Engagement	\$36,914.50	\$58,081.34	\$65,284.41	\$29,711.43
IPAD Lab	(\$0.00)	\$0.00	\$0.00	(\$0.00)
Food & Culinary Literacy Programs	\$32,001.35	\$0.00	\$1,986.90	\$30,014.45
Hotspot Lending Program	\$10,170.28	\$0.00	\$39,145.33	(\$28,975.05)
Digital Literacy	\$101,808.65	\$33,250.00	\$34,229.37	\$100,829.28
SLN Innovation Center	\$0.00	\$250,000.00	\$0.00	\$250,000.00
Student Success	\$500.00	\$55,000.00	\$126,379.68	(\$70,879.68)
Summer Camps	\$61,067.82	\$0.00	\$1,927.78	\$59,140.04
Kindergarten and Baby Kits	\$0.00	\$0.00	\$0.00	\$0.00
Special School Programming	\$0.00	\$15,839.84	\$7,535.00	\$8,304.84
SUBTOTAL	\$54,387,908.24	\$47,322,670.19	\$31,149,446.78	\$70,561,131.65

CUYAHOGA COUNTY PUBLIC LIBRARY						
Investments Approval						
Fiscal 2023 - April						
Description	Institution of Deposit	Par Value/Qty.	Purchase Yield	Purchase Date	Maturity Date	% of Assets
Money Market Funds						
Sweep Account	Key Bank	\$5,216,998.18	0.40%	n/a	n/a	7.25%
Money Market Fund	Northwest Bank	\$0.00	0.00%	n/a	n/a	0.00%
Money Market Fund	US Bank	\$50,404.31	4.71%	n/a	n/a	0.07%
Money Market Fund	Fifth Third	\$16,332.88	4.68%	n/a	n/a	0.02%
ICS Account	TriState Capital	\$0.00	0.00%	n/a	n/a	0.00%
Star Ohio Accounts						
Star Ohio Accounts	Star Ohio	\$33,100,277.24	5.04%	n/a	n/a	46.02%
US Treasury Notes						
US Treasury	Wells Fargo Securities, LLC	\$570,000.00	0.42%	June 30, 2021	April 15, 2024	0.79%
US Treasury	Morgan Stanley & Co LLC	\$550,000.00	3.45%	August 31, 2022	August 31, 2024	0.76%
US Treasury Bills						
Municipal Bonds						
City of Columbus, OH	BofA Securities, Inc.	\$500,000.00	2.96%	May 17, 2022	April 1, 2025	0.70%
Commercial Paper						
Toronto	BofA Securities, Inc.	\$500,000.00	3.94%	August 11, 2022	May 8, 2023	0.70%
JP Morgan Secs LLC	JP Morgan Securities LLC	\$400,000.00	3.78%	August 15, 2022	May 10, 2023	0.56%
Societe Generale 4 A2	BofA Securities, Inc.	\$500,000.00	3.91%	August 31, 2022	May 1, 2023	0.70%
Toronto Dominion Bank	BofA Securities, Inc.	\$500,000.00	4.88%	October 11, 2022	July 7, 2023	0.70%
Royal Bk Cda Ny	Rbc Capital Markets LLC	\$1,070,000.00	4.82%	October 13, 2022	June 15, 2023	1.49%
Bank Amer Secs Inc Disc	BofA Securities, Inc.	\$1,000,000.00	5.07%	October 17, 2022	June 23, 2023	1.39%
Mufg Bank Ltd NY BRA	Usbna/Cp	\$500,000.00	5.24%	October 19, 2022	July 14, 2023	0.70%
Toronto Dominion Bank	Td Securities (USA)	\$510,000.00	5.31%	October 31, 2022	June 29, 2023	0.71%
Natixis NY	Dbtc Americas	\$500,000.00	5.38%	November 3, 2022	July 5, 2023	0.70%
Bank Amer Secs Inc Disc	BofA Securities, Inc.	\$250,000.00	5.46%	November 7, 2022	August 2, 2023	0.35%
Natixis NY	Dbtc Americas	\$250,000.00	5.38%	November 14, 2022	August 7, 2023	0.35%
Citigroup Global Mkts	Citigroup Global Markets, Inc	\$270,000.00	5.51%	November 28, 2022	August 22, 2023	0.38%
Citigroup Global Mkts	Citigroup Global Markets, Inc	\$500,000.00	5.51%	December 5, 2022	August 30, 2023	0.70%
National Bk Cda Disc	BofA Securities, Inc.	\$500,000.00	5.22%	December 5, 2022	June 7, 2023	0.70%
BofA Securities Inc	BofA Securities, Inc.	\$400,000.00	5.15%	January 12, 2023	August 15, 2023	0.56%
Lymh Moet Hennessy	Mizuho Securities USA Fxd Inc	\$715,000.00	5.02%	January 12, 2023	July 11, 2023	0.99%
Mufg Bk NY Brh	BofA Securities, Inc.	\$250,000.00	4.92%	January 17, 2023	May 1, 2023	0.35%
National Bk Cda Disc	JP Morgan Securities LLC	\$1,800,000.00	4.99%	January 20, 2023	July 19, 2023	2.50%
Natixis NY	Wells Fargo Securities, LLC	\$1,200,000.00	5.15%	January 20, 2023	October 6, 2023	1.67%
Toyota Mtr Cr Corp	Citibank	\$2,500,000.00	4.93%	January 24, 2023	June 29, 2023	3.48%
Ing US Fdg LLC	JP Morgan Securities LLC	\$2,000,000.00	5.08%	January 25, 2023	August 22, 2023	2.78%
Mufg Bk NY Brh	Wells Fargo Securities, LLC	\$600,000.00	5.03%	January 27, 2023	July 20, 2023	0.83%
Mufg Bk NY Brh	Usbna/Cp	\$300,000.00	5.38%	February 21, 2023	November 14, 2023	0.42%
Natixis NY	Dbtc Americas	\$300,000.00	5.40%	February 21, 2023	November 17, 2023	0.42%
Toyota Mtr Cr Corp	Citibank	\$250,000.00	5.44%	February 22, 2023	November 17, 2023	0.35%
Ing US Fdg LLC	Wells Fargo Securities, LLC	\$600,000.00	5.20%	February 24, 2023	August 22, 2023	0.83%
Toronto Dominion Bank	Citigroup Global Markets, Inc	\$600,000.00	5.41%	February 27, 2023	November 24, 2023	0.83%
Royal Bk Cda Ny	Rbc Capital Markets LLC	\$300,000.00	5.12%	March 13, 2023	July 14, 2023	0.42%
Lymh Moet Hennessy	JP Morgan Securities LLC	\$250,000.00	5.10%	March 15, 2023	August 10, 2023	0.35%
Canadian Imperial Bk	JP Morgan Securities LLC	\$260,000.00	5.21%	March 24, 2023	November 1, 2023	0.36%
Bank of Montreal M	Bny Capital Markets Inc	\$425,000.00	5.24%	March 29, 2023	October 10, 2023	0.59%
Bank Montreal Disc Coml	Wells Fargo Securities, LLC	\$250,000.00	5.41%	April 13, 2023	January 4, 2024	0.35%
Certificate of Deposit						
Certificate of Deposit	Multi-Bank Securities Inc	\$249,000.00	2.65%	May 22, 2019	May 15, 2023	0.35%
Certificate of Deposit	Bankwell Bk New	\$249,000.00	0.49%	July 6, 2020	July 6, 2023	0.35%
Certificate of Deposit	Beal Bank, USA	\$244,000.00	2.10%	June 15, 2022	June 14, 2023	0.34%
Certificate of Deposit	John Marshall Bank	\$89,000.00	2.30%	June 17, 2022	October 17, 2023	0.12%
Certificate of Deposit	Goldman Sachs Bank, USA	\$246,000.00	2.50%	June 15, 2022	December 15, 2023	0.34%
Certificate of Deposit	Capital One Bank (USA) National Assoc	\$246,000.00	2.85%	June 15, 2022	June 17, 2024	0.34%
Certificate of Deposit	The Dart Bank	\$250,000.00	3.10%	June 21, 2022	December 22, 2025	0.35%
Certificate of Deposit	Bangor Svgs Bk	\$244,000.00	4.85%	November 23, 2022	May 23, 2024	0.34%
Certificate of Deposit	Multi-Bank Securities Inc	\$244,000.00	4.55%	April 19, 2023	April 20, 2026	0.34%
Certificate of Deposit	Multi-Bank Securities Inc	\$249,000.00	4.80%	April 20, 2023	July 22, 2024	0.35%
Agency Securities						
Federal National Mortgage Assoc	BofA Securities Inc/FXD Inc	\$350,000.00	0.25%	May 28, 2020	May 22, 2023	0.49%
Federal Home Loan Mortgage Company	Keybanc Capital Markets, Inc.	\$305,000.00	0.57%	September 30, 2020	September 24, 2025	0.42%
Federal Home Loan Mortgage Company	Wells Fargo Securities, LLC	\$300,000.00	0.27%	October 8, 2020	August 24, 2023	0.42%
Federal Farm Credit Bank	Intl Fcstone Financial Inc	\$250,000.00	0.50%	October 29, 2020	January 27, 2025	0.35%
Federa Farm Credit Bank	JP Morgan Securities LLC	\$250,000.00	0.40%	November 19, 2020	May 16, 2024	0.35%
Federal Home Loan Mortgage Company	Multi-Bank Securities Inc.	\$390,000.00	0.25%	December 4, 2020	December 4, 2023	0.54%

Federal Home Loan Mortgage Company	Citigroup Global Markets, Inc	\$500,000.00	0.27%	January 22, 2021	March 28, 2024	0.70%
Federal Home Loan Mortgage Company	Intl Fcstone Financial Inc	\$500,000.00	0.65%	January 28, 2021	January 28, 2026	0.70%
Federal Farm Credit Bank	Mizuho Securities USA Inc.	\$500,000.00	0.22%	February 12, 2021	February 12, 2024	0.70%
Federal Home Loan Mortgage Company	Keybanc Capital Markets, Inc.	\$300,000.00	0.65%	February 26, 2021	February 26, 2026	0.42%
Federal Home Loan Mortgage Company	Rbc Capital Markets, LLC	\$390,000.00	1.00%	March 23, 2021	March 23, 2026	0.54%
Federal Home Loan Mortgage Company	Rbc Capital Markets, LLC	\$240,000.00	0.50%	May 27, 2021	August 27, 2024	0.33%
Federal Home Loan Mortgage Company	Toronto Dominion Securities	\$250,000.00	0.63%	May 28, 2021	November 27, 2024	0.35%
Federal Home Loan Mortgage Company	Wells Fargo Securities, LLC	\$140,000.00	0.33%	July 29, 2021	December 29, 2023	0.19%
Federal Home Loan Mortgage Company	Great Pacific Securities	\$255,000.00	1.10%	August 30, 2021	August 24, 2026	0.35%
Federal Home Loan Mortgage Company	Baird, Robert W. & Company In	\$200,000.00	0.60%	October 8, 2021	January 7, 2025	0.28%
Federal Home Loan Mortgage Company	Stonex Financial Inc	\$150,000.00	1.50%	February 28, 2022	February 23, 2024	0.21%
Federal Farm Credit Bank	Amherst Pierpont Securities	\$250,000.00	3.37%	May 26, 2022	May 26, 2026	0.35%
Federal Home Loan Mortgage Company	First Tennessee Bank	\$205,000.00	3.12%	May 27, 2022	May 23, 2025	0.29%
Federal Farm Credit Bank	Stonex Financial Inc	\$250,000.00	3.96%	August 17, 2022	August 17, 2026	0.35%
Federal Home Loan Mortgage Company	Wells Fargo Securities, LLC	\$250,000.00	3.35%	August 17, 2022	March 8, 2024	0.35%
Federal Farm Credit Bank	Wells Fargo Securities, LLC	\$500,000.00	3.29%	August 24, 2022	August 24, 2026	0.70%
Federal Home Loan Mortgage Company	Stonex Financial Inc	\$120,000.00	5.00%	October 18, 2022	October 18, 2027	0.17%
Federal Home Loan Mortgage Company	BofA Securities Inc/FXD Inc	\$265,000.00	5.00%	October 20, 2022	October 20, 2025	0.37%
Federal Home Loan Mortgage Company	JP Morgan Securities LLC	\$300,000.00	4.79%	November 2, 2022	March 8, 2024	0.42%
Federal Home Loan Mortgage Company	Morgan Stanley & Co LLC	\$250,000.00	5.37%	March 8, 2023	September 13, 2024	0.35%
US Government Agency Discount Notes						
Federal Home Loan Bank	BofA Securities Inc	\$1,000,000.00	5.02%	February 9, 2023	December 1, 2023	1.39%
Federal Home Loan Bank	Mizuho Securities USA Fxd Inc	\$700,000.00	5.08%	February 28, 2023	August 25, 2023	0.97%
TOTAL PORTFOLIO		\$71,924,012.61				100.00%

**CUYAHOGA COUNTY PUBLIC LIBRARY**
**Purchase Approval List**
**May 23, 2023**

Item	Quantity	Description	Supplier	Unit Cost	Total Amount
		<b>ENCUMBRANCE INCREASES</b>			
1		Construction Legal services			
		SUMMARY: Necessary to increase Blanket PO from \$60,000 to \$80,000 due to additional services needed for new buildings & renovations.			
		As requested by the Operations-Facilities Division.	Roetzel & Andress LPA		\$20,000.00
		<b>NEW PURCHASES</b>			
2		Training & designation for 14 branches as Family Place			
		SUMMARY: Necessary for staff training for Family Place services.	Middle Country Public Library		
		As requested by the Learning and Literacy Division.			\$32,200.00
3		Outdoor digital sign			
		SUMMARY: Necessary to replace & upgrade exterior sign at Fairview Park branch.			
		As requested by the Communications and External Relations Division.	ASI Signage		\$53,265.00
4		Exterior parking signage			
		SUMMARY: Necessary to replace parking lot signs at Richmond Hts branch.			
		As requested by the Communications and External Relations Division.	ASI Signage		\$15,540.00
5		Yearly lease of 12 HP laptops, Year 1 of 4			
		SUMMARY: Necessary for ITL staff new computer equipment.			
		Four year lease has a total amount not-to-exceed \$25,476.	Hewlett Packard		
		As requested by the Information Technologies Division.	Financial Services		\$5,709.00
6		Scan EZ system for 10 branches			

**CUYAHOGA COUNTY PUBLIC LIBRARY**
**Purchase Approval List**
**May 23, 2023**

<i>Item</i>	<i>Quantity</i>	<i>Description</i>	<i>Supplier</i>	<i>Unit Cost</i>	<i>Total Amount</i>
		SUMMARY: Necessary for new public faxing system for patrons. As requested by the Information Technologies Division.	Today's Business Solutions		\$58,555.00
7		24 AWE Early Literacy stations & stands			
		SUMMARY: Necessary to upgrade computer equipment in branches. As requested by the Information Technologies Division.	AWE Digital Learning Solutions		\$138,782.00
8		Green Room construction			
		SUMMARY: Necessary to create a Presenter Lounge for the Parma-Snow and the Administration Auditoriums. As requested by the Operations-Facilities Division.	Rick's Roofing & Remodeling		\$48,840.00
9		IP Camera upgrade			
		SUMMARY: Necessary for upgraded security cameras at Fairview Park branch. As requested by the Operations-Facilities Division.	Citywide Solutions Inc		\$39,774.00
10		System-wide Fire Panel cell dialer			
		SUMMARY: Necessary to upgrade fire alarm panels. As requested by the Operations-Facilities Division.	Continental Fire & Security		\$17,550.00
		<b>CAPITAL FUND NEW PURCHASES</b>			
11		New Student Success Center construction			
		SUMMARY: Necessary for remodeling work at Fairview Park branch. As requested by the Operations-Facilities Division.	Cleveland Renovations LLC		\$48,820.00

## Gift Report April 1-30, 2023

Gift Amount	Donor	Recipient	Purpose
\$430.25	Friends of the Brecksville Library	Branch Trust Fund Brecksville	Programming and Supplies
\$564.78	Friends of the Chagrin Falls Library	Branch Trust Fund Chagrin Falls	Programming and Supplies
\$882.92	Friends of the Gates Mills Library	Branch Trust Fund Gates Mills	Programming and Supplies
\$41.34	Friends of the Independence Library	Branch Trust Fund Independence	Programming and Supplies
\$505.26	Friends of the North Royalton Library	Branch Trust Fund North Royalton	Presenter fees and Supplies
\$530.63	Friends of the Solon Library	Branch Trust Fund Solon	Programming and Supplies
\$749.09	Friends of the Strongsville Library	Branch Trust Fund Strongsville	Programming and Supplies
\$100.00	KBG Immigration LLC	Branch Trust Fund South Euclid-Lyndhurst	IHO South Euclid-Lyndhurst Librarians
\$100.00	Sari Feldman	CCPL	IMO Dale Powers
\$250.00	David S. Powers	CCPL	IMO Dale Powers
\$100.00	Tracy Strobel	CCPL	IMO Dale Powers
\$100.00	Lynn Wolfram	CCPL	IMO Dale Powers
\$100.00	Alla Kolkin	CCPL	IMO Dale Powers
\$500.00	Jeanette Brown	CCPL	IMO Dale Powers
\$266.85	United Way of Greater Cleveland	CCPL	Miscellaneous

## Cuyahoga County Public Library

### Resolution To Amend Official Certificate of Estimated Resources and Amend Appropriations

**Whereas**, the current Certificate of Estimated Resources and Appropriations need to be amended for the year ending December 31, 2023.

**Now therefore be it resolved**, by the Board of Trustees of Cuyahoga County Public Library amend the Official Certificate of Estimated Resources and Amend the Appropriations as follows:

#### Official Certificate of Estimated Resources

Special Revenue Fund:

244 - W VH Garden Grant	\$	2,000.00
270 - Student Success	\$	290,700.00

#### Appropriations Amendment

Special Revenue Fund:

244 - W VH Garden Grant	\$	2,000.00
270 - Student Success	\$	290,700.00

Approved 23 May 2023

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Dean E. DePiero  
President

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Maria L. Spangler  
Secretary

# ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit Cuyahoga County Public Library

For the Fiscal Year Commencing January 1, 2024

Fiscal Officer Signature Scott A. Morgan Date May 23, 2024

## COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC)

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **County Budget Commission Action**

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but

### **Alternative Tax Budget Information Filing Deadline**

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.



# **GUIDELINES FOR COMPLETING THE ALTERNATIVE TAX BUDGET INFORMATION**

## **SCHEDULE 1**

The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule B issued by the budget commission for the current year and add any In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

## **NOTE:**

The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part;

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and lawfully,

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback, and

## **SCHEDULE 2**

The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all In column 3, total estimated receipts should include all revenues plus transfers in excluding property tax must submit a list of all tax transfers.

## **SCHEDULE 3**

The general purpose of schedule 3 is to provide inside/charter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad

## **SCHEDULE 4**

The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever amount is necessary to

## **SCHEDULE 5**

more details.

# DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)  
(List All Levies Of The Taxing Authority)

## SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission
General	Current	11/4/2008	Replacement	Continuous	1/1/2024	12/31/2024	2.5 Mill	\$45,500,000.00
	Expense		Increase					
General	Current	11/3/2020	Additional	Continuous	1/1/2024	12/31/2024	1.0 Mill	\$19,000,000.00
	Expense							
Totals								\$64,500,000.00

# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

## SCHEDULE 2

I	II	III	IV	V	VI	VII
Fund BY Type	Beginning Estimated Unencumbered Fund Balance	Property Taxes and Local Government Revenue	Other Sources Receipts	Total Resources Available for Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
General	1,000,000.00	91,000,000.00	1,000,000.00	93,000,000.00	92,000,000.00	1,000,000.00
Note Retirement	0.00	0.00	4,600,000.00	4,600,000.00	4,600,000.00	0.00
Capital	35,000,000.00	0.00	450,000.00	35,450,000.00	15,000,000.00	20,450,000.00
Special Revenue	0.00	0.00	2,500,000.00	2,500,000.00	2,500,000.00	0.00
Trust Fund - Regular	100,000.00	0.00	2,000.00	102,000.00	25,000.00	77,000.00
Trust Fund - Special	1,000,000.00	0.00	5,000.00	1,005,000.00	20,000.00	985,000.00
Endowment	10,000.00	0.00	100.00	10,100.00	1,000.00	9,100.00
Agency	10,000.00	0.00	85,000.00	95,000.00	90,000.00	5,000.00
				0.00		0.00
				0.00		0.00
				0.00		0.00
				0.00		0.00
				0.00		0.00
				0.00		0.00
				0.00		0.00
				0.00		0.00
				0.00		0.00

# UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)  
 (Do Not Include General Obligation Debt Being Paid By Other Sources)  
 (Do Not Include Special Obligation Bonds & Revenue Bonds)

## SCHEDULE 3

I	II	III	IV	V	VI
Purpose Of Bonds Or Notes	Date Of Issue	Final Maturity Date	Principal Amount Outstanding At The Beginning Of The Calendar Year	Amount Required To Meet Calendar Year Principal & Interest Payments	Amount Receivable From Other Sources To Meet Debt Payments
Totals					

## VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

### SCHEDULE 4

I	II	III	IV	V	VI	VII
Purpose Of Notes Or Bonds	Authorized By Voters On MM/DD/YY	Date Of Issue	Final Maturity Date	Principal Amount Outstanding At The Beginning Of The Calendar Year	Amount Required To Meet Calendar Year Principal & Interest Payments	Amount Receivable From Other Sources To Meet Debt Payments

# TAX ANTICIPATION NOTES

(Schools Only)

## SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
Amount Required To Meet Budget Year Principal & Interest Payments:		
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

Amount Of Debt Service To Be Apportioned To The Following Settlements:		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

**CUYAHOGA COUNTY PUBLIC LIBRARY  
RESOLUTION TO NEGOTIATE AN AGREEMENT IN CONNECTION WITH  
THE NEW CONSTRUCTION OF THE PARMA HEIGHTS BRANCH LIBRARY**

**WHEREAS**, the Cuyahoga County Public Library is a county library district and political subdivision of the State of Ohio organized under the Ohio Revised Code and this Board is a body politic organized and acting pursuant to relevant provisions of the Ohio Revised Code (ORC), including Sections 3375.22 and 3375.40 of the ORC; and,

**WHEREAS**, the Board of Trustees has determined that it is in the best interest of the Library and the residents it serves to build a new library in the city of Parma Heights; and,

**WHEREAS**, the Board of Trustees previously authorized the Chief Executive Officer, or designee, to advertise for proposals from professional architectural firms for design services for the new construction of the Parma Heights Branch in accordance with the Request for Qualifications; and,

**WHEREAS**, the Library staff has ranked three (3) design firms under consideration for this work in accordance with the procedures and policies set forth in Chapter 153, ORC; and,

**WHEREAS**, this Board has determined that it is in the interest of the Library to proceed with negotiating a design services agreement for the new construction of the Parma Heights Branch.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CUYAHOGA COUNTY PUBLIC LIBRARY, STATE OF OHIO, THAT:**

**Section 1**

The Board of Trustees has been advised that the rank of the three (3) design firms under consideration for this work is as follows:

1. Bialosky Cleveland
2. GPD Group
3. Bostwick Design Partnership

**Section 2**

That the Board of Trustees hereby approves the ranking and authorizes the Chief Executive Officer, or designee, to negotiate a contract for design services following the procedures set forth in Chapter 153, ORC, wherein the Chief Executive Officer, or designee, will attempt to negotiate an agreement with the top ranked consultant, proceeding next to the second ranked consultant if an agreement is unable to be reached with the first ranked consultant.

**Section 3**

That upon negotiation of an agreement with the ranked consultant, in accordance with the procedures set forth in Chapter 153, ORC, the Chief Executive Officer will present that negotiated agreement to the Board of Trustees for final approval.

**Section 4**

It is found and determined that all formal actions of this Board concerning and relating to this legislation were adopted in an open meeting of this Board and that all deliberations of this Board or any of its committees that resulted in this formal action were meetings open to the public in compliance with all legal requirements, including relevant provisions of the Ohio Revised Code (ORC).

**Approved May 23, 2023**

X \_\_\_\_\_  
**Dean E. DePiero, President**

X \_\_\_\_\_  
**Maria L. Spangler, Secretary**